

Lake County Illinois

Lake Consolidated Emergency Communications (LakeComm)



Agenda Report - Final

Wednesday, November 6, 2024

1:00 PM

**Public Works Conference Room
648 W. Winchester Road Libertyville, IL**

LakeComm Fire/EMS Chiefs Advisory Committee

PUBLIC COMMENT: The public will be afforded time to comment on matters related to the business of the Board.

Public comments will be presented at the beginning of the meeting under "Public Comment." A total of 30 minutes will be permitted for the Public Comment and no more than three minutes per Comment.

Individuals providing Public Comment will be recorded and will provide the following Information:

- * Name (Required)
- * Topic or Agenda Item # (Required)
- * Organization represented. (Required - If representing yourself, put "Self")
- * Street Address (Optional)
- * City, State (Optional)
- * Phone (Optional)

1. **Call to Order**
• **Pledge of Allegiance**

2. **Roll Call of Members**

3. **Approval of Minutes**

3.1 [24-1544](#)

Committee action approving the LakeComm Fire/EMS Chiefs Advisory Committee minutes from October 2, 2024.

Attachments: [LakeComm Fire EMS Advisory 10.2.24 Final Minutes](#)

4. **Public Comment**

5. **Unfinished Business**

6. **New Business**

6.1 [24-1541](#)

Transition Manager Update.

6.2 [24-1542](#)

Discussion on Scope of Services.

Attachments: [LakeComm Core Functions 10.23.2024](#)

6.3 [24-1543](#)

Discussion on Talk Groups.

Attachments: [LakeComm Primary Talkgroups 10.31.2024](#)

7. **Member Remarks**

8. **Adjournment**

Next Regular Meeting: December 4, 2024 at the Public Works conference room.



Lake County Illinois

Legislation Details (With Text)

File #: 24-1544 **Version:** 1 **Name:** Committee action approving the LakeComm Fire/EMS Chiefs Advisory Committee minutes from October 2, 2024.

Type: minutes **Status:** Approval of the Minutes

File created: 10/30/2024 **In control:** LakeComm Fire/EMS Chiefs Advisory Committee

On agenda: **Final action:**

Title: Committee action approving the LakeComm Fire/EMS Chiefs Advisory Committee minutes from October 2, 2024.

Sponsors:

Indexes:

Code sections:

Attachments: [LakeComm Fire EMS Advisory 10.2.24 Final Minutes](#)

Date	Ver.	Action By	Action	Result
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Committee action approving the LakeComm Fire/EMS Chiefs Advisory Committee minutes from October 2, 2024.

Lake County Illinois

Lake Consolidated Emergency Communications (LakeComm)



Meeting Minutes - Final

Wednesday, October 2, 2024

1:00 PM

Public Works Conference Room
648 W. Winchester Road Libertyville, IL

LakeComm Fire/EMS Chiefs Advisory Committee

PUBLIC COMMENT: The public will be afforded time to comment on matters related to the business of the Board.

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- * City, State (Optional)
- * Phone (Optional)

1. Call to Order

• **Pledge of Allegiance**

Chair Chief Lescher called the meeting to order at 1:02 p.m. and led the Pledge of Allegiance.

2. Roll Call of Members

Chair Chief Lescher did a roll call of members:

Members present:

First Fire Protection District of Antioch: Jon Cokefair, Chief

Greater Round Lake Fire Protection District: Greg Formica, Chief

Fox Lake Fire Protection District: Ed Lescher, Chief - Committee Chair

Lake Villa Fire Protection District: Adam Becker, Deputy Fire Chief

Lake Zurich Fire Department: David Pilgard, Chief

Wauconda Fire Protection District: Patrick Kane, Chief

Mundelein Fire Department: Bill Lark, Chief

Gurnee Fire Department: John Kavanagh, Chief

Newport Fire Protection District: Mark Kirschhoffer, Chief

Zion Fire Department: Justin Stried, Chief

Countryside Fire Protection District: Chuck Smith, Chief

Not in attendance:

North Chicago Fire Department

Beach Park Fire Protection District

3. Approval of Minutes

There were no minutes to approve.

4. Public Comment

There were no comments from the public.

5. Unfinished Business

There was no unfinished business to discuss.

6. New Business

6.1 [24-1307](#)

Introduction - Roles and Responsibilities.

Attachments: [6.1-LakeComm Chiefs PPT \(10.02.24\)](#)

Jim Hawkins, LakeComm Transition Manager, provided background information and an introduction to the Advisory Committee's roles and responsibilities.

6.2 [24-1309](#)

Discussion on Scope of Services.

Chair Chief Lescher provided an overview and led a discussion on the LakeComm scope of services listed in the Bylaws. Additional working groups will further discuss the scope of services.

6.3 [24-1311](#)

Discussion on Talk Groups.

Chair Chief Lescher led a discussion on the proposed three talk groups being proposed for LakeComm Fire / EMS partners. There was general consensus that three talk groups is feasible, but decisions about which agencies will be using Starcom or VHF require additional discussion. Additional working groups will further discuss talk groups.

7. **Member Remarks and Requests**

There were no member remarks or requests.

8. **Adjournment**

Chair Chief Lescher adjourned the meeting at 1:50 p.m.

Next Regular Meeting: November 6, 2024 at the Public Works conference room.



Lake County Illinois

Legislation Details (With Text)

File #: 24-1541 **Version:** 1 **Name:** Transition Manager Update.
Type: presentation **Status:** In Committee
File created: 10/30/2024 **In control:** LakeComm Fire/EMS Chiefs Advisory Committee
On agenda: **Final action:**
Title: Transition Manager Update.
Sponsors:
Indexes:
Code sections:
Attachments:

Date	Ver.	Action By	Action	Result
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Transition Manager Update.



Lake County Illinois

Legislation Details (With Text)

File #: 24-1542 **Version:** 1 **Name:** Discussion on Scope of Services
Type: discussion **Status:** In Committee
File created: 10/30/2024 **In control:** LakeComm Fire/EMS Chiefs Advisory Committee
On agenda: **Final action:**
Title: Discussion on Scope of Services.
Sponsors:
Indexes:
Code sections:
Attachments: [LakeComm Core Functions 10.23.2024](#)

Date	Ver.	Action By	Action	Result
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Discussion on Scope of Services.

Lakecomm Fire Chief's Working Group

Meeting to Discuss Core Functions

10/23/2024

Core Functions Identified

- MABAS Dispatching- Consensus of the group. Must be part of LakeComm for all Division 4 departments MABAS dues can continue to pay the \$5000 yearly fee.
- Emergency Medical Dispatch, Emergency Fire Dispatch-All in agreement to continue EMD and EFD. Must be part of LakeComm.
- Fire Alarm Monitoring- Needs to be automated. Time frame 60 seconds to acknowledge. Still questions on trouble alarms and supervisory alarms. Some departments respond and some don't. Some are a function of their bureaus. Most are using FSS. Still work to be done.
- Outside Agency Calls (Utilities, Board-up, Private Ambulance Service, etc.) -The consensus of the group was to continue this as a function of dispatch. The inspector's group will take on the task of creating and updating a call out list of board up companies.
- Outdoor Warning Sirens/Reverse 911 Notifications -Chief Smith will work on this with Dan Eder from Lake County EMA. Will need to be a part of LakeComm.
- Staff Notifications (Hospital Bypass, Personnel Callback) -Hospital Bypass possibly a function of CAD. Not sure of exact notification procedure for crews to know. Chief notifications, D/C Buschick will be working on how CAD can assist with this. Possibly a text message, a tone for select unit codes, other options.
- Station Alerting- Consensus this is to continue. Need to figure out a backup system for when CAD is down.
- E-Dispatch, Active 911 (or other service as agreed)- Consensus this will be continued.
- Storm/Heavy Call Volume Incident Procedures- This will be a work in progress. Need to work with the ED on specifics of how this will be run. More to come.
- Data Collection and Sharing-Will need to be a function of LakeComm.
- CAD Dumps from CAD to Incident Reporting Software- Will need to be a function of LakeComm.
- Fireground Radio Frequency Monitoring- Low band VHF will not reach LakeComm from all over the county. LakeComm will not be able to monitor fireground frequencies. There was discussion on the possibility of LakeComm being able to

assign fireground channels to an incident if there are multiple incidents in the county. Will work with the ED on those possibilities.

- **Radio Emergency Button Monitoring**-Not currently being done the same by all agencies. Some go to their dispatch centers, some go to the incident commander. Discussion on routine calls going bad and who will hear the emergency alert. Need to create a policy with ED on how this might work.



Lake County Illinois

Legislation Details (With Text)

File #: 24-1543 **Version:** 1 **Name:** Discussion on Talk Groups
Type: discussion **Status:** In Committee
File created: 10/30/2024 **In control:** LakeComm Fire/EMS Chiefs Advisory Committee
On agenda: **Final action:**
Title: Discussion on Talk Groups.
Sponsors:
Indexes:
Code sections:
Attachments: [LakeComm Primary Talkgroups 10.31.2024](#)

Date	Ver.	Action By	Action	Result
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Discussion on Talk Groups.

LakeComm Primary Talkgroup Operations

Law Enforcement:

Law Talkgroup 1		Law Talkgroup 2		Law Talkgroup 3		Law Talkgroup 4		Law Talkgroup 5		Law Talkgroup 6		Law Talkgroup 7	
Agency	Airtime (minutes)	Agency	Airtime (minutes)	Agency	Airtime (minutes)	Agency	Airtime (minutes)	Agency	Airtime (minutes)	Agency	Airtime (minutes)	Agency	Airtime (minutes)
Gurnee	27,874 min.	Round Lake Beach	13,948	Wauconda	9,405	Zion	32,262	Mundelein	26,747	Antioch	16,623	North Chicago	40,960
		Round Lake Heights	1,954	Lake Zurich	20,767			Vernon Hills	12,390	Fox Lake	15,484		
		Round Lake Park	6,648	Island Lake	6,993					Lake Villa	6,323		
		Round Lake	6,681	Hawthorn Woods	5,283								
Estimated Airtime:	27,874 min/mo.	Estimated Airtime:	29,231 min/mo.	Estimated Airtime:	42,448 min/mo.	Estimated Airtime:	32,262 min/mo.	Estimated Airtime:	39,137 min/mo.	Estimated Airtime:	38,430 min/mo.	Estimated Airtime:	40,960 min/mo.

Current Fire/EMS:

Fire Talkgroup 1		Fire Talkgroup 2		Fire Talkgroup 3		Fire Talkgroup 4	
VHF		StarCom21 Not Encrypted		StarCom21 Not Encrypted			
Agency	Events	Agency	Events	Agency	Events	Agency	Events
Beach Park Fire	1,632	Antioch Fire	3,338	Lake Zurich Fire	4,787	Tac Support	
Gurnee Fire	8,017	Fox Lake Fire	4,845	Wauconda Fire	4,769	MABAS	
Newport Fire	1,414	Greater Round Lake	5,937	Countryside Fire	5,221		
Zion Fire	4,468	Lake Villa Fire	3,694	Mundelein Fire	4,579		
North Chicago	3,071						
Total Events:	18,602	Total Events:	17,814	Total Events:	19,356	Total Events:	0