Lake County Illinois

Lake Consolidated Emergency Communications (LakeComm)

Regional 9-1-1 Consolidation

LakeComm

Agenda Report - Final

Wednesday, October 16, 2024

2:30 PM

MEETING LOCATION: Round Lake Beach Cultural & Civic Center
2007 Civic Center Way, Round Lake Beach, IL 60073

LakeComm Member Board of Directors

PUBLIC COMMENT: The public will be afforded time to comment on matters related to the business of the Board.

Public comments will be presented at the beginning of the meeting under "Public Comment." A total of 30 minutes will be permitted for the Public Comment and no more than three minutes per Comment.

Individuals providing Public Comment will be recorded and will provide the following Information:

*** Name (Required)**
*** Topic or Agenda Item # (Required)**
*** Organization represented. (Required - If representing yourself, put "Self")**
*** Street Address (Optional)**
*** City, State (Optional)**
*** Phone (Optional)**

1. Call to Order

- **Pledge of Allegiance**

2. Roll Call of Members

3. Approval of Minutes

3.1 24-1441

Member Board action approving the minutes from the September 18, 2024 LakeComm Member Board of Directors meeting.

Attachments: LakeComm Member Board 9.18.24 Final Minutes

4. Public Comment

5. Reports

5.1 24-1442

LakeComm Executive Committee Report.

5.2 24-1443

LakeComm Transition Manager Report.

6. Unfinished Business

7. New Business

7.1 24-1333

Resolution approving LakeComm Participation in the Illinois Municipal Retirement Fund.

Attachments: R-2024-011

7.2 24-1334

Resolution authorizing the appointment of Brandy Schroff, LakeComm Treasurer, as LakeComm's Illinois Municipal Retirement Fund (IMRF) Authorized Agent.

Attachments: R-2024-012

7.3 24-1335

Resolution authorizing the adoption and execution of an addendum to the Intergovernmental Agreement establishing Lake Consolidated Emergency Communications (LakeComm) approving and admitting the Village of Hawthorn Woods as a LakeComm member agency.

Attachments: R-2024-013

R-2024-013 Exhibit-A

R-2024-013 Exhibit-B

7.4 **24-1444**

Resolution appointing the LakeComm Chair and LakeComm Treasurer to temporarily fulfill the responsibilities of the LakeComm Executive Director.

Attachments: R-2024-014

8. Member Remarks and Requests

9. Adjournment

Next Regular Meeting: December 18, 2024 at 2:30 pm at the Central Permit Facility (2nd FL) 500 W. Winchester Road Libertyville, IL

Lake County Illinois

Legislation Details (With Text)

File #:	24-1441	**Version:**	1	**Name:**	Member Board action approving the minutes from the September 18, 2024 LakeComm Member Board of Directors meeting.
Type:	minutes			**Status:**	In Committee
File created:	10/10/2024			**In control:**	LakeComm Member Board of Directors
On agenda:				**Final action:**	
Title:	Member Board action approving the minutes from the September 18, 2024 LakeComm Member Board of Directors meeting.				
Sponsors:					
Indexes:					
Code sections:					
Attachments:	LakeComm Member Board 9.18.24 Final Minutes				

Date	Ver.	Action By	Action	Result
10/16/2024	1	LakeComm Member Board of Directors		

Member Board action approving the minutes from the September 18, 2024 LakeComm Member Board of Directors meeting.

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Lake County Illinois

Lake Consolidated Emergency Communications (LakeComm)

Regional 9-1-1 Consolidation

LakeComm

Meeting Minutes - Final

Wednesday, September 18, 2024

2:30 PM

Special Meeting

Round Lake Beach Cultural & Civic Center
2007 Civic Center Way, Round Lake Beach, IL 60073

LakeComm Member Board of Directors

PUBLIC COMMENT: The public will be afforded time to comment on matters related to the business of the Board.

Public comments will be presented at the beginning of the meeting under "Public Comment." A total of 30 minutes will be permitted for the Public Comment and no more than three minutes per Comment.

Individuals providing Public Comment will be recorded and will provide the following Information:

*** Name (Required)**
*** Topic or Agenda Item # (Required)**
*** Organization represented. (Required - If representing yourself, put "Self")**
*** Street Address (Optional)**
*** City, State (Optional)**
*** Phone (Optional)**

1. Call to Order

- **Pledge of Allegiance**

Chair Timony called the meeting to order at 2:32 p.m. and led the Pledge of Allegiance.

2. Roll Call of Member Board of Directors

LakeComm Secretary Mike Strong did a roll call of members.

Members Present:
County of Lake - Matthew Meyers, Assistant County Administrator
Village of Antioch - Geoff Guttschow, Village Administrator
First Fire Protection District of Antioch - Jon Cokefair, Fire Chief
Countryside Fire Protection District - Bruce Brown, Board President
Village of Fox Lake - Jessica Chernich, Village Administrator
Fox Lake Fire Protection District - Lynn Soderlund, Board President
Village of Gurnee - Patrick Muetz, Village Administrator
Greater Round Lake Fire Protection District - George Steinberg, Board President
Village of Island Lake - Jennifer Paulus, Chief of Police
Village of Lake Villa - Mike Strong, Village Administrator - LakeComm Secretary
Village of Lake Zurich - Thomas Poynton, Mayor
Newport Fire Protection District - Mark Kirschhoffer, Fire Chief
City of North Chicago - Lazaro Perez, Chief of Police
Village of Round Lake - Brandy Schroff, Village Administrator - LakeComm Treasurer
Village of Round Lake Beach - Scott Nickles, Mayor
Village of Vernon Hills - Kevin Timony, Village Manager - LakeComm Chair
Village of Wauconda - Allison Matson, Village Administrator
Wauconda Fire Protection District - Bill Hogan, Board President

Members Absent:
Beach Park Fire Protection District
Lake Villa Fire Protection District
Village of Mundelein
Village of Round Lake Heights
Village of Round Lake Park
City of Zion

Others present:
Alicia Conrodi, Gurnee Comms
Bryan Nicholson, Lake County EMA
Chas Buschick, Wauconda FPD, Deputy Chief
Don Hansen, Mundelein
Janna Philipp, Lake County
Jim Hawkins, Deputy County Administrator / Transition Manager
Joe Miller, Ottosen, DiNolfo, Hasenbalg & Castaldo Ltd.

Jon Joy, Lake County
Kevin Hunter, Lake County Board Member
Lindsay Szafran, FoxComm
Michael Sheedy, Winthrop Harbor
Nichol Whitfield, CenCom
Patrick Kane, Wauconda FPD, Fire Chief
Patrick Kreis, Vernon Hills Police, Chief
Steve Holtz, Libertyville Fire Dept., Deputy Chief
Steve Husak, Lake Zurich Police, Chief
Steven Winnecke, LCETSB
Taryn Sofie, Cencom

3. Approval of Minutes

3.1 **24-1243**

Member Board action approving the minutes from the August 20, 2024 LakeComm Member Board of Directors meeting.

Attachments: LakeComm Member Board 8.20.24 Final Minutes

A motion was made by Member Muetz, seconded by Member Hogan, that these minutes be approved. The motion carried unanimously by voice vote.

4. Public Comment

There were no comments from the public.

5. Reports

5.1 **24-1239**

LakeComm Executive Committee Report.

Chair Timony provided a brief report of the LakeComm Executive Committee, including discussions on hiring and personnel policies for the transition of staff to the new center, shared services with Lake County, Executive Director recruitment, and JETSB of Lake County member positions.

5.2 **24-1240**

LakeComm Transition Manager Report.

Attachments: 5.2 Transition Manager Update PPT 9.18.24

Transition Manager Hawkins reported that there were currently 24 LakeComm Member agencies that represent 28 individual public safety departments plus Lake County. He reported that Libertyville is still in the process of deciding, and that he, the LakeComm Board Chair, and a few members attended the Libertyville Police and Fire Committee meeting to provide information about LakeComm.

Transition Manager Hawkins presented the updated maps for the JETSB service area, law enforcement dispatching and Fire / EMS Dispatching, and provided a brief summary of

the budget, transition plan and timeline, and LakeComm actions completed and in-progress.

Transition Manager Hawkins provided an update on the Executive Director recruitment, process and timeline. He explained the proposed transitioning personnel policies regarding years of service, vacation, and deferred compensation. Consensus was for the Transition Manager to start working on transitional staff policy to include them.

Transition Manager Hawkins went over the Standing Chief's Advisory Committees information and duties, per the LakeComm Bylaws, and provided meeting dates and times for both the Fire/EMS and Law Enforcement Advisory Committees.

For consideration at a future meeting, Transition Manager Hawkins provided information regarding temporary staff or contract support. He then provided Working Group highlights and facility backup options.

6. Unfinished Business

There was no unfinished business to discuss.

7. New Business

7.1 **24-1241**

Resolution authorizing the adoption and execution of an Intergovernmental Agreement (IGA) regarding Lake County Shared Services for LakeComm.

Attachments: R-2024-009 Signed
R-2024-009
R-2024-009 Exhibit A Signed
R-2024-009 Exhibit A
7.1 Shared Services IGA Resolution PPT 9.18.24

Transition Manager Hawkins explained it was discussed at the LakeComm Executive Committee meeting, with the Chair, the attorney John Kelly, and Lake County to put together a shared services agreement. He noted that the Intergovernmental Agreement (IGA) would be through the end of the LakeComm fiscal year with an option to extend, and highlighted the shared services that are included as options. Discussion ensued.

A motion was made by Member Nickles, seconded by Treasurer Schroff, that this resolution be approved. The motion carried unanimously by roll call vote.

7.2 **24-1242**

Election of LakeComm members of the Joint Emergency Telephone System Board (JETSB) of Lake County.

Attachments: 7.2 JETSB of Lake County Election PPT 9.18.24

Chair Timony requested nominations for the two JETSB of Lake County members

filling the LakeComm Administrator or Mayor positions. Treasurer Schroff nominated Scott Nickles, Village of Round Lake Beach Mayor. Member Muetz nominated Michael Strong, Village of Lake Villa Village Administrator. Nominations were requested three times. A motion was made by Member Cokefair, seconded by Member Steinberg, to close the nominations and appoint Mayor Nickles of the Village of Round Lake Beach and Village Administrator Strong of the Village of Lake Villa to the two positions on the JETSB of Lake County. The motion carried unanimously by roll call vote.

Chair Timony requested nominations for the JETSB of Lake County member filling the LakeComm Fire Protection District Trustee position. Member Matson nominated Bill Hogan, Wauconda Fire Protection District Board President. Nominations were requested three times. A motion was made by Member Meyers, seconded by Member Muetz, to close the nominations and appoint Bill Hogan, Wauconda Fire Protection District Board President to the LakeComm Fire Protection District Trustee position on the JETSB of Lake County. The motion carried unanimously by roll call vote.

Chair Timony requested nominations for the JETSB of Lake County member filling the LakeComm Citizen at Large position. Chair Timony nominated Kevin Woodside, of Gurnee. Nominations were requested three times. A motion was made by Member Perez, seconded by Member Soderlund to close the nominations and appoint Kevin Woodside of Gurnee to the LakeComm Citizen at Large position on the JETSB of Lake County. The motion carried unanimously by roll call vote.

8. Member Remarks

There were no Member remarks.

9. Adjournment

A motion was made by Treasurer Schroff, seconded by Member Cokefair, to adjourn the meeting. The motion carried unanimously by voice vote. Chair Timony adjourned the meeting at 3:06 p.m

Next Regular Meeting: October 16, 2024 at 2:30 p.m. at the Round Lake Beach Cultural & Civic Center - 2007 Civic Center Way, Round Lake Beach, IL 60073

Minutes prepared by Janna Philipp.

Lake County Illinois

Legislation Details (With Text)

File #:	24-1442	**Version:**	1	**Name:**	LakeComm Executive Committee Report.
Type:	communication or report			**Status:**	Completed
File created:	10/10/2024			**In control:**	LakeComm Member Board of Directors
On agenda:				**Final action:**	10/16/2024
Title:	LakeComm Executive Committee Report.				
Sponsors:					
Indexes:					
Code sections:					
Attachments:	5.1 Executive Committee Report PPT 10.16.24				

Date	Ver.	Action By	Action	Result

LakeComm Executive Committee Report.

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Lake County Illinois

Legislation Details (With Text)

File #:	24-1443	**Version:**	1	**Name:**	LakeComm Transition Manager Report.
Type:	communication or report			**Status:**	Completed
File created:	10/10/2024			**In control:**	LakeComm Member Board of Directors
On agenda:				**Final action:**	10/16/2024
Title:	LakeComm Transition Manager Report.				
Sponsors:					
Indexes:					
Code sections:					
Attachments:	5.2 Transition Manager Report PPT 10.16.24				

Date	Ver.	Action By	Action	Result

LakeComm Transition Manager Report.

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Lake County Illinois

Legislation Details (With Text)

File #:	24-1333	**Version:**	1	**Name:**	Resolution approving LakeComm Participation in the Illinois Municipal Retirement Fund.
Type:	resolution			**Status:**	Passed
File created:	10/4/2024			**In control:**	LakeComm Executive Committee
On agenda:				**Final action:**	10/16/2024
Title:	Resolution approving LakeComm Participation in the Illinois Municipal Retirement Fund.				
Sponsors:					
Indexes:					
Code sections:					
Attachments:	R-2024-011 Signed R-2024-011 7.1 IMRF PPT 10.16.24				

Date	Ver.	Action By	Action	Result
10/16/2024	1	LakeComm Member Board of Directors		
10/9/2024	1	LakeComm Executive Committee		

Resolution approving LakeComm Participation in the Illinois Municipal Retirement Fund.

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LakeComm Resolution 2024-011

A RESOLUTION FOR PARTICIPATION IN THE ILLINOIS MUNICIPAL RETIREMENT FUND

IMRF Form 1.12 (Rev. 09/2014)

WHEREAS, Section 7-132 of the Illinois Pension Code provides that the Lake Consolidated Emergency Communications (LakeComm) (NAME OF POLITICAL ENTITY) may become a participating instrumentality in the Illinois Municipal Retirement Fund (Fund) by the adoption of a resolution by a two-thirds vote of its entire governing body to apply for participation in the Fund, and

WHEREAS, upon receipt of the application, the Fund shall determine whether the application is in conformity with its requirements; whether the applicant has a reasonable expectation to continue as a political entity for ten years; has the financial capacity to meet its current and future obligations to the Fund; and whether participation by the applicant will impair the actuarial soundness of the Fund, and

WHEREAS, participation will commence following acceptance of the application by the Board of Trustees of the Illinois Municipal Retirement Fund (Board) and on the date specified by the Board.

NOW, THEREFORE, BE IT RESOLVED by the LakeComm Member Board of Directors (GOVERNING BODY) as follows:

(1) That the Member Board of Directors (GOVERNING BODY) of Lake Consolidated Emergency Communications (LakeComm) (NAME OF POLITICAL ENTITY) organized under the laws of the State of Illinois, hereby makes application to be included within and subject to the Article 7 of the Illinois Pension Code (40 ILCS 5/7-101 et seq.).

(2) That the standard for participation in the Fund shall be a position normally requiring performance of duty for 1,000 (600 OR 1,000) hours or more per year.

(3) That Kevin Timony (NAME OF EXECUTIVE OFFICER), Chair, LakeComm Member Board of Directors (TITLE) is hereby instructed to file this resolution with the Board; and to furnish and certify additional information as requested by the Fund.

(4) That the decision to participate in IMRF is irrevocable and Lake Consolidated Emergency Communications (LakeComm) (NAME OF POLITICAL ENTITY) shall participate in IMRF if its application is accepted by the Board.

(5) That the Lake Consolidated Emergency Communications (LakeComm) (NAME OF POLITICAL ENTITY), Lake County (COUNTY) Illinois does hereby request the Board to approve its participation in the Fund.

Ayes _____ Nays _____ Size of Entire Governing Body 24

CERTIFICATION

I, Michael Strong (NAME), being the duly appointed Secretary (CLERK OR SECRETARY) of the Lake Consolidated Emergency Communications (LakeComm) (NAME OF POLITICAL ENTITY) of the County of Lake (COUNTY), State of Illinois, do hereby certify that I am the keeper of the books and records of the aforesaid political entity and that the foregoing is a true and correct copy of a resolution duly adopted by the LakeComm Member Board of Directors (GOVERNING BODY) at a meeting duly convened and held on the 16th (DAY) day of October (MONTH), 20 24 (YEAR).

_____
CLERK OR SECRETARY OF THE BOARD

Illinois Municipal Retirement Fund
2211 York Road Suite 500 Oak Brook, IL 60523-2337
Member Services Representatives 1-800-ASK IMRF (275-4673) Fax: (630) 706-4289
www.imrf.org

ADOPTED at Lake County, Illinois, on _____, 2024.

AYES: _____ **NAYS: _____** **ABSTAIN: _____**

	Aye	Nay	Abstain	Absent
Village of Antioch				
First Fire Protection District of Antioch				
Beach Park Fire Protection District				
Countryside Fire Protection District				
Village of Fox Lake				
Fox Lake Fire Protection District				
Village of Gurnee				
Greater Round Lake Fire Protection District				
Village of Island Lake				
County of Lake				
Village of Lake Villa				
Lake Villa Fire Protection District				
Village of Lake Zurich				
Village of Mundelein				
Newport Fire Protection District				
City of North Chicago				
Village of Round Lake				
Village of Round Lake Beach				
Village of Round Lake Heights				
Village of Round Lake Park				
Village of Vernon Hills				
Village of Wauconda				
Wauconda Fire Protection District				
City of Zion				

_____
CHAIR
LAKECOMM MEMBER BOARD OF DIRECTORS

_____
ATTEST

Lake County Illinois

Legislation Details (With Text)

File #:	24-1334	**Version:**	1	**Name:**	Resolution authorizing the appointment of Brandy Schroff, LakeComm Treasurer, as LakeComm's Illinois Municipal Retirement Fund (IMRF) Authorized Agent.
Type:	resolution			**Status:**	Passed
File created:	10/4/2024			**In control:**	LakeComm Executive Committee
On agenda:				**Final action:**	10/16/2024
Title:	Resolution authorizing the appointment of Brandy Schroff, LakeComm Treasurer, as LakeComm's Illinois Municipal Retirement Fund (IMRF) Authorized Agent.				
Sponsors:					
Indexes:					
Code sections:					
Attachments:	R-2024-012 Signed R-2024-012 7.2 IMRF Authorized Representative PPT 10.16.24				

Date	Ver.	Action By	Action	Result
10/16/2024	1	LakeComm Member Board of Directors		
10/9/2024	1	LakeComm Executive Committee		

Resolution authorizing the appointment of Brandy Schroff, LakeComm Treasurer, as LakeComm's Illinois Municipal Retirement Fund (IMRF) Authorized Agent.

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LAKE CONSOLIDATED EMERGENCY COMMUNICATIONS

(LAKECOMM)

RESOLUTION 2024-012

RESOLUTION AUTHORIZING THE APPOINTMENT OF BRANDY SCHROFF, LAKECOMM TREASURER, AS LAKECOMM'S ILLINOIS MUNICIPAL RETIREMENT FUND (IMRF) AUTHORIZED AGENT.

WHEREAS, LakeComm is a unit of intergovernmental cooperation created under the authority of the Intergovernmental Cooperation Act, 5 ILCS 220/1 et seq.; and

WHEREAS, LakeComm was formed by a consortium of public agencies ("LakeComm Member Agencies") though an Intergovernmental Agreement to establish a consolidated public safety answering point (PSAP) and emergency dispatch agency for the purpose of providing all administrative and operational duties and services as generally accepted and necessary for the provision of emergency communications services; and

WHEREAS, LakeComm has applied to be a participant in the Illinois Municipal Retirement Fund (IMRF) Plan, and

WHEREAS, Brandy Schroff, the LakeComm Treasurer, will complete the IMRF Authorized Agent Training Program, and

WHEREAS, the LakeComm Executive Committee has reviewed and approved said appointment at its October 9, 2024 Committee Meeting.

NOW, THEREFORE, BE IT RESOLVED, BY THE LAKECOMM MEMBER BOARD OF DIRECTORS, AS FOLLOWS;

SECTION 1: The above recitals are full, true, and correct and are hereby referenced, incorporated, and made part of this Resolution as findings.

SECTION 2: The purpose of this Resolution is to authorize the appointment of Brandy Schroff as LakeComm's IMRF Authorized Agent.

SECTION 3: The LakeComm Member Board of Directors hereby authorize the appointment of Brandy Schroff, LakeComm Treasurer, as as LakeComm's IMRF Authorized Agent.

SECTION 4: This Resolution shall be in effect and in full force immediately upon passage by the LakeComm Member Board of Directors.

(REMAINDER OF PAGE INTENTIONALLY LEFT BLANK)

ADOPTED at Lake County, Illinois, on _____, 2024.

AYES: _____ **NAYS: _____** **ABSTAIN: _____**

	Aye	Nay	Abstain	Absent
Village of Antioch				
First Fire Protection District of Antioch				
Beach Park Fire Protection District				
Countryside Fire Protection District				
Village of Fox Lake				
Fox Lake Fire Protection District				
Village of Gurnee				
Greater Round Lake Fire Protection District				
Village of Island Lake				
County of Lake				
Village of Lake Villa				
Lake Villa Fire Protection District				
Village of Lake Zurich				
Village of Mundelein				
Newport Fire Protection District				
City of North Chicago				
Village of Round Lake				
Village of Round Lake Beach				
Village of Round Lake Heights				
Village of Round Lake Park				
Village of Vernon Hills				
Village of Wauconda				
Wauconda Fire Protection District				
City of Zion				

_____
CHAIR
LAKECOMM MEMBER BOARD OF DIRECTORS

_____
ATTEST

Lake County Illinois

Legislation Details (With Text)

File #:	24-1335	**Version:**	1	**Name:**	Resolution authorizing the adoption and execution of an addendum to the Intergovernmental Agreement establishing Lake Consolidated Emergency Communications (LakeComm) approving and admitting the Village of Hawthorn Woods as a LakeComm member agency.
Type:	resolution			**Status:**	Passed
File created:	10/4/2024			**In control:**	LakeComm Executive Committee
On agenda:				**Final action:**	10/16/2024

Title: Resolution authorizing the adoption and execution of an addendum to the Intergovernmental Agreement establishing Lake Consolidated Emergency Communications (LakeComm) approving and admitting the Village of Hawthorn Woods as a LakeComm member agency.

Sponsors:

Indexes:

Code sections:

Attachments:
R-2024-013 Signed
R-2024-013
R-2024-013 Exhibit-A
R-2024-013 Exhibit-B
7.3 Village of Hawthorn Woods PPT 10.16.24

Date	Ver.	Action By	Action	Result
10/16/2024	1	LakeComm Member Board of Directors		
10/9/2024	1	LakeComm Executive Committee		

Resolution authorizing the adoption and execution of an addendum to the Intergovernmental Agreement establishing Lake Consolidated Emergency Communications (LakeComm) approving and admitting the Village of Hawthorn Woods as a LakeComm member agency.

LAKE CONSOLIDATED EMERGENCY COMMUNICATIONS

(LAKECOMM)

RESOLUTION 2024-013

RESOLUTION AUTHORIZING THE ADOPTION AND EXECUTION OF AN ADDENDUM TO THE INTERGOVERNMENTAL AGREEMENT ESTABLISHING LAKE CONSOLIDATED EMERGENCY COMMUNICATIONS (LAKECOMM) APPROVING AND ADMITTING THE VILLAGE OF HAWTHORN WOODS AS A LAKECOMM MEMBER AGENCY

WHEREAS, Lake Consolidated Emergency Communications (LakeComm) is a unit of intergovernmental cooperation created under the authority of the Intergovernmental Cooperation Act, 5 ILCS 220/1 *et seq.*; and

WHEREAS, LakeComm was formed by a consortium of public agencies ("LakeComm Member Agencies") though an Intergovernmental Agreement ("Agreement") to establish a consolidated public safety answering point (PSAP) and emergency dispatch agency for the purpose of providing all administrative and operational duties and services as generally accepted and necessary for the provision of emergency communications services; and

WHEREAS, all cities, villages, fire protection districts, the County, the Sheriff, and other units of local government that directly provide public safety service, that are located, wholly or partly within Lake County or geographically adjoin the boundaries of an existing PSAP Member located within Lake County are invited to be a member of LakeComm; and

WHEREAS, Article II, Section 1 of the Agreement states that all members signing the Agreement by July 1, 2024, will be granted membership in good standing and is the date of execution of the Agreement; and

WHEREAS, Article II, Section 1 of the Agreement further states, "After July 1, 2024 any new Member Agency shall be admitted on a two-thirds (2/3) affirmative vote of the full membership of the Member Board;" and

WHEREAS, Article II, Section 3 of the Agreement states, "Additional agencies may become Members by written addendum to this Agreement upon two-thirds (2/3) affirmative vote of the full membership of the Member Board to determine if the new Member is admitted;" and

WHEREAS, on September 24, 2024, as an indication of their desire to be a LakeComm Member Agency, the Village of Hawthorn Woods provided a letter requesting membership and stating that the Village Board would approve a resolution authorizing the adoption and execution of the Intergovernmental Agreement Establishing LakeComm at their October 28, 2024 meeting.

NOW, THEREFORE, BE IT RESOLVED, BY THE LAKECOMM MEMBER BOARD OF DIRECTORS, AS FOLLOWS;

SECTION 1: The above recitals are full, true, and correct and do hereby reference, incorporate, and make them part of this Resolution as findings.

SECTION 2: The purpose of this Resolution is to approve Addendum C to the original LakeComm Agreement making the Village of Hawthorn Woods a LakeComm Member Agency.

SECTION 3: The LakeComm Member Board of Directors hereby accepts the Village of Hawthorn Woods' request to be a LakeComm Member Agency attached hereto and marked as Exhibit A.

SECTION 4: The LakeComm Member Board of Directors hereby authorizes the adoption and execution of Addendum C to the original LakeComm Agreement attached hereto and marked as Exhibit B approving and admitting the Village of Hawthorn Woods as a LakeComm Member Agency and entitling the Village of Hawthorn Woods to participate in the LakeComm Agreement under the terms set forth in the Agreement upon approval by the Hawthorn Woods Village Board.

SECTION 5: This Resolution and Exhibit B shall be in effect and in full force upon passage by both the Hawthorn Woods Village Board and the LakeComm Member Board of Directors.

(REMAINDER OF PAGE INTENTIONALLY LEFT BLANK)

ADOPTED at Lake County, Illinois, on _____, 2024.

AYES: _____ **NAYS:** _____ **ABSTAIN:** _____

	Aye	Nay	Abstain	Absent
Village of Antioch				
First Fire Protection District of Antioch				
Beach Park Fire Protection District				
Countryside Fire Protection District				
Village of Fox Lake				
Fox Lake Fire Protection District				
Village of Gurnee				
Greater Round Lake Fire Protection District				
Village of Island Lake				
County of Lake				
Village of Lake Villa				
Lake Villa Fire Protection District				
Village of Lake Zurich				
Village of Mundelein				
Newport Fire Protection District				
City of North Chicago				
Village of Round Lake				
Village of Round Lake Beach				
Village of Round Lake Heights				
Village of Round Lake Park				
Village of Vernon Hills				
Village of Wauconda				
Wauconda Fire Protection District				
City of Zion				

_____

CHAIR
LAKECOMM MEMBER BOARD OF DIRECTORS

_____

ATTEST

Exhibit A

LakeComm Resolution 2024-013

RESOLUTION AUTHORIZING THE ADOPTION AND EXECUTION OF AN ADDENDUM TO THE INTERGOVERNMENTAL AGREEMENT ESTABLISHING LAKE CONSOLIDATED EMERGENCY COMMUNICATIONS (LAKECOMM) APPROVING AND ADMITTING THE VILLAGE OF HAWTHORN WOODS AS A LAKECOMM MEMBER AGENCY.

2 LAGOON DRIVE - HAWTHORN WOODS, ILLINOIS 60047 (847) 438-5500

September 24, 2024

LakeComm Board Chair
Lake Consolidated Emergency Communications
18 N. County St / 9th Floor
Waukegan, IL 60085

Dear LakeComm Board Chair,

I am writing on behalf of the Village of Hawthorn Woods to formally request our inclusion as a member of LakeComm. We are pleased to inform you that the Village Board plans to approve the resolution and intergovernmental agreement at our upcoming meeting on October 28, 2024.

The Village of Hawthorn Woods is committed to the principles of dispatch consolidation and recognizes the many benefits that come from such partnerships. We are eager to collaborate with LakeComm and its members to enhance the efficiency and effectiveness of our public safety dispatch services.

As you know, finding a sustainable revenue source and being able to commit to the price increases in the future has been our top priority since we received the cost analysis for our community. We have just this month secured Mayoral support to initiate additional funding mechanisms that will now enable us to be full members with LakeComm.

We look forward to working together and contributing to the continued success of LakeComm. Thank you for considering our request. Please feel free to contact me if you require any further information.

Sincerely,

Pamela O. Newton
Chief Operating Officer

Exhibit B

LakeComm Resolution 2024-013

RESOLUTION AUTHORIZING THE ADOPTION AND EXECUTION OF AN ADDENDUM TO THE INTERGOVERNMENTAL AGREEMENT ESTABLISHING LAKE CONSOLIDATED EMERGENCY COMMUNICATIONS (LAKECOMM) APPROVING AND ADMITTING THE VILLAGE OF HAWTHORN WOODS AS A LAKECOMM MEMBER AGENCY.

Addendum C

Approving and Admitting a New Member Agency

to the

INTERGOVERNMENTAL AGREEMENT

Establishing

Lake Consolidated Emergency Communications

(LakeComm)

The New Member Agency signing below agrees to participate in the Intergovernmental Agreement Establishing LakeComm ("Agreement") under the procedures set forth in the Agreement and shall be entitled to participate under the terms set forth in the Agreement.

The New Member Agency represents that the signatory executing this Addendum to the Agreement on the Member's behalf is duly authorized to do so and will submit a copy of such authorization (approved ordinance / resolution) with the signed Addendum to the Agreement.

New Member Agency: Village of Hawthorn Woods

Signed:

Signature: _____

Position: _____

Date: _____

Attest:

Signature: _____

Position: _____

Date: _____

Lake Consolidated Emergency Communications (LakeComm)

Signed:

Signature: _____

Position: _____

Date: _____

Attest:

Signature: _____

Position: _____

Date: _____

Lake County Illinois

Legislation Details (With Text)

File #:	24-1444	**Version:**	1	**Name:**	Resolution appointing the LakeComm Chair and LakeComm Treasurer to temporarily fulfill the responsibilities of the LakeComm Executive Director.
Type:	resolution			**Status:**	Passed
File created:	10/11/2024			**In control:**	LakeComm Member Board of Directors
On agenda:				**Final action:**	10/16/2024
Title:	Resolution appointing the LakeComm Chair and LakeComm Treasurer to temporarily fulfill the responsibilities of the LakeComm Executive Director.				
Sponsors:					
Indexes:					
Code sections:					
Attachments:	R-2024-014 7.4 Temporary ED Authorities PPT 10.16.24				

Date	Ver.	Action By	Action	Result
10/16/2024	1	LakeComm Member Board of Directors		

Resolution appointing the LakeComm Chair and LakeComm Treasurer to temporarily fulfill the responsibilities of the LakeComm Executive Director.

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LAKE CONSOLIDATED EMERGENCY COMMUNICATIONS

(LAKECOMM)

RESOLUTION 2024-014

RESOLUTION APPOINTING THE LAKECOMM CHAIR AND LAKECOMM TREASURER TO TEMPORARILY FULFILL THE RESPONSIBILITIES OF THE LAKECOMM EXECUTIVE DIRECTOR

WHEREAS, Lake Consolidated Emergency Communications (LakeComm) is a unit of intergovernmental cooperation created under the authority of the Intergovernmental Cooperation Act, 5 ILCS 220/1 *et seq.*; and

WHEREAS, LakeComm was formed by a consortium of public agencies ("LakeComm Member Agencies") though an Intergovernmental Agreement ("Agreement") to establish a consolidated public safety answering point (PSAP) and emergency dispatch agency for the purpose of providing all administrative and operational duties and services as generally accepted and necessary for the provision of emergency communications services; and

WHEREAS, in 2022, as the next phase in 9-1-1 and emergency dispatch consolidation, the County of Lake and eight Public Safety Answering Points (PSAPs) partnered through an IGA ("Planning IGA") to, "develop an Implementing Intergovernmental Agreement ("Implementing IGA") that establishes a NEW CONSOLIDATED PSAP in Lake County, Illinois to replace and consolidate the PSAPs operated by the Parties to this Agreement;" and

WHEREAS, the Planning IGA established a governance structure in the PSAP Consolidation Committee (PCC) and other procedures that its signatories have followed since that IGA's inception; and

WHEREAS, on July 30, 2024, with the support of the Lake County Administrator, the LakeComm Member Board approved James Hawkins, Deputy Lake County Administrator, as LakeComm's Transition Manager; and

WHEREAS, the Transition Manager reports directly to the LakeComm Executive Committee and has the authorities of the LakeComm Executive Director as defined in the approved LakeComm Bylaws; and

WHEREAS, on September 26, the LakeComm Member Board was informed that Mr. Hawkins would be resigning as the Deputy County Administrator effective October 18, 2024, and would therefore also be stepping down as the LakeComm Transition Manager effective October 18, 2024.

NOW, THEREFORE, BE IT RESOLVED, BY THE LAKECOMM MEMBER BOARD OF DIRECTORS, AS FOLLOWS;

SECTION 1: The above recitals are full, true, and correct and do hereby reference, incorporate, and make them part of this Resolution as findings.

SECTION 2: The purpose of this Resolution is to assign the LakeComm Executive Director responsibilities as defined in the LakeComm Bylaws to the LakeComm Chair and LakeComm Treasurer until a LakeComm Executive Director is in place.

SECTION 3: In order to facilitate the timely establishment of LakeComm, the LakeComm Chair and Treasurer are assigned the LakeComm Executive Director responsibilities as defined in the LakeComm Bylaws until a LakeComm Executive Director is in place or until the LakeComm Executive Committee or Member Board of Directors rescinds the assignment of these responsibilities. Because James Hawkins is resigning as the Deputy County Administrator and will no longer be able to fulfil the duties of Transition Manager, the LakeComm Member of Directors rescinds the appointment of Mr. Hawkins as the LakeComm Transition Manager (LakeComm Resolution 2024-003).

SECTION 4: In this capacity, the LakeComm Chair and Treasurer shall report directly to the LakeComm Executive Committee and shall have the authorities of the LakeComm Executive Director as defined in the approved LakeComm Bylaws with the following exception that will be retained by the Executive Committee:

- The authority to hire, retain, promote, and terminate LakeComm staff.

SECTION 5: The LakeComm Executive Committee has the authority to further limit the Chair's and Treasurer's authorities as defined in this Resolution and the LakeComm Bylaws.

SECTION 6: This Resolution shall be in effect and in full force immediately upon passage by the LakeComm Member Board of Directors.

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ADOPTED at Lake County, Illinois, on _____, 2024.

AYES: _____ **NAYS: _____** **ABSTAIN: _____**

	Aye	Nay	Abstain	Absent
Village of Antioch				
First Fire Protection District of Antioch				
Beach Park Fire Protection District				
Countryside Fire Protection District				
Village of Fox Lake				
Fox Lake Fire Protection District				
Village of Gurnee				
Greater Round Lake Fire Protection District				
Village of Island Lake				
County of Lake				
Village of Lake Villa				
Lake Villa Fire Protection District				
Village of Lake Zurich				
Village of Mundelein				
Newport Fire Protection District				
City of North Chicago				
Village of Round Lake				
Village of Round Lake Beach				
Village of Round Lake Heights				
Village of Round Lake Park				
Village of Vernon Hills				
Village of Wauconda				
Wauconda Fire Protection District				
City of Zion				

_____
CHAIR
LAKECOMM MEMBER BOARD OF DIRECTORS

_____
ATTEST