

**Lake Consolidated Emergency Communications (LakeComm)**



**LakeComm Executive Committee**

**Agenda Report - Final**

**Wednesday, December 11, 2024**

**LakeComm Executive Committee Meeting, &  
Public Hearing: FY 2026 LakeComm Budget**

**2:30 PM or 10 minutes after the conclusion of the  
JETSBS of Lake County meeting, whichever is later.**

**LOCATION: Central Permit Facility (2nd FL)  
500 W. Winchester Road Libertyville, IL**

**Public Hearing: FY 2026 LakeComm Budget**

- The Budget Hearing will be held during the LakeComm Executive Committee Meeting agenda item 6.1.

**LakeComm Executive Committee Meeting**

**1. Call to Order**

- Pledge of Allegiance

**2. Roll Call of Members**

**3. Approval of Minutes**

- 3.1.** Committee action approving the LakeComm Executive Committee minutes from November 13, 2024.

***Attachments:*** LakeComm Exec 11.13.24 Final Minutes (pg. 4)

- 3.2.** Committee action approving the LakeComm Executive Committee minutes from December 3, 2024.

***Attachments:*** LakeComm Exec 12.3.24 Final Minutes (pg. 9)

**4. Public Comment**

**5. Reports**

- 5.1.** Treasurer’s Report – November 2024

***Attachments:*** LakeComm November Treasurer’s Report 2024 (pg. 12)

- 5.2.** Working Group Updates.

**6. Unfinished Business**

- 6.1.** FY2026 LakeComm Budget Hearing, Budget Review, and Recommendation

***Attachments:*** Draft FY26 Budget Update (12.04.24) (pg. 19)

**7. New Business**

- 7.1.** Approval of 2025 LakeComm Executive Committee Meeting Schedule

***Attachments:*** 2025 LakeComm Exec. Committee Meeting Schedule DRAFT (pg. 24)

**8. Member Remarks**

**9. Executive Session**

**9.1.** Executive (closed) session to discuss the appointment, employment of a specific employee pursuant to section 2(c)(1) of the Illinois Open Meetings Act.

**9.2.** Executive Session to review closed session minutes pursuant to 5 ILCS 120/2 (c) (21) of the Illinois Open Meetings Act.

**10. Action on Item Addressed During Executive Session.**

**11. Committee action approving the LakeComm Executive Committee Executive Session minutes from December 3, 2024.**

**12. Adjournment**

**Next Regular Meeting: January 8, 2025 at 2:30 pm at the Central Permit Facility (2nd FL) 500 W. Winchester Road Libertyville, IL**

**Lake Consolidated Emergency Communications (LakeComm)**



**LakeComm Executive Committee  
Minutes - FINAL**

**Wednesday, November 13, 2024**

**2:30 PM**

**or 10 minutes after the conclusion of the  
JETSBS of Lake County meeting, whichever is later.**

**LOCATION: Public Works Conference Room  
648 W. Winchester Road Libertyville, IL**

**1. Call to Order**

- Pledge of Allegiance

*Chair Timony called the meeting to order at 2:30 p.m. and led the Pledge of Allegiance.*

**2. Roll Call of Members**

*LakeComm Secretary Mike Strong did a roll call of members.*

*Members present:*

*Chair: Kevin Timony - Village Manager, Village of Vernon Hills*

*Lake County: Patrice Sutton - Lake County Administrator*

*Municipal Manager: Greg Jackson - Chief of Staff, City of North Chicago*

*Fire Protection District: Bill Hogan - President, Wauconda Fire Protection District*

*Chiefs of Police Association: Jason Seeley - Chief of Police, Mundelein*

*Fire Chiefs Association: Ed Lescher - Fire Chief, Fox Lake Fire Protection District:*

*Members absent:*

*Vice Chair: Bill McKinney - Mayor, City of Zion*

*Others present:*

*Treasurer: Brandy Schroff - Village Administrator, Village of Round Lake*

*Secretary: Mike Strong - Village Administrator, Village of Lake Villa*

*Don Hansen, Mundelein*

*Janna Philipp, Lake County*

*Joe Miller, Ottosen, DiNolfo, Hasenbalg & Castaldo Ltd.*

*John Malcom, Hawthorn Woods*

*Jon Joy, Lake County*

*Lindsay Szafran, FoxComm*

*Mark Kirschhoffer, Newport Township FPD, Chief*

*Marissa Nowakowski, LCETSB*

*Molly Jones, Gurnee PD*

*Nichol Whitfield, CenCom*

*Pat Muetz, Gurnee*

*Patrick Kane, Wauconda FPD, Fire Chief*

*Scott Hilts, Round Lake Beach*

*Scott Warren, Kildeer Police*

*Steve Winnecke, LCETSB*

*Taryn Sofie, CenCom*

*Tom Lyons, Vernon Hills*

### 3. Approval of Minutes

- 3.1. Committee action approving the LakeComm Executive Committee minutes from October 9, 2024.

**Attachments:** [LakeComm Exec 10.9.24 Final Minutes \(pg. 3\)](#)

**A motion was made by Member Jackson, seconded by Member Hogan, that these minutes be approved. The motion carried unanimously by roll call vote.**

### 4. Public Comment

*There were no comments from the public.*

### 5. Reports

- 5.1. Treasurer's Report.

**Attachments:** [LakeComm Financials Oct-24 \(pg. 10\)](#)

*Treasurer Schroff presented the first Treasurer's Report, that was attached to the agenda.*

- 5.2. Update on LakeComm Executive Director Recruitment.

*Chair Timony provided an update on the Executive Director recruitment. Chair Timony explained that the application period closed at the end of October and 54 applications were submitted. MGT selected nine for additional screening, and five were selected by the interview team for the first round of interviews to be held next week, with the finalists to be interviewed by the Executive Committee in closed session in early December. At the December 11, 2024 Executive Committee meeting, the committee will approve the Executive Director recommendation to be submitted to the Member Board for approval at the December 18, 2024 meeting.*

- 5.3. Working Group Updates.

*Finance and Budget: Treasurer Schroff deferred the update until the 7.2 agenda item discussion.*

*HR and Personnel: Treasurer Schroff reported that they've been collecting collective bargaining agreements from the existing PSAPs and have reviewed them with the Chair.*

*Records Management: Secretary Strong reported that they've been working on the backend of the new LakeComm911.org website to establish the content, agendas,*

*and minutes. They are also working on transferring LakeComm documents over from Lake County and submitting a records application to the state.*

*Facility / Building: Jon Joy (Lake County Construction Project Manager) provided an update on the timeline to outfit the building with technology and reported they estimate it will be February 2025.*

*Technology: Steve Winnecke (Lake County ETSB Executive Director) provided an update on the network upgrade. They will be purchasing computers soon and are projecting 9-1-1 and CAD services to be running out of new building in April 2025. There will be a Motorola site visit in December. They continue JETSB Coordination. Executive Director Winnecke also provided an update on the backup center. They are looking at outfitting the Lake Zurich PSAP for 16 positions with all new equipment. Executive Director Winnecke also mentioned that he would like to purchase Office 365 for LakeComm to get email accounts set up.*

*PSAP Directors: Nichol Whitfield (CenCom E9-1-1 Executive Director) reported that they established a format for a training manual and Standard Operating Procedures. Also, IMRF has LakeComm on their November 22, 2024 agenda for approval.*

*JETSB of Lake County: Don Hansen (Mundelein Dir. of Supportive Services) reported that they continue to work on the application to submit to the state and establishing a baseline for the budget.*

*Chiefs Advisory Committees: Member Chief Seeley and Member Chief Lescher reported that the Police Chiefs and Fire Chiefs Advisory Committees met last week, and they agreed on the talk groups as proposed, and they are working through the scope of services. They have been working with the PSAP Directors and Steve Winnecke on operational items.*

## **6. Unfinished Business**

*There was no unfinished business to discuss.*

## **7. New Business**

- 7.1.** Resolution authorizing the adoption and execution of an addendum to the Intergovernmental Agreement establishing Lake Consolidated Emergency Communications (LakeComm) approving and admitting the Village of Kildeer as a LakeComm member agency.

**Attachments:** [R-2024-015 \(pg. 14\)](#)  
[R-2024-015 Exhibit A \(pg. 17\)](#)

**A motion was made by Member Seeley, seconded by Member Lescher, that this resolution be recommended to the LakeComm Member Board agenda. The motion carried unanimously by roll call vote.**

**7.2. Draft FY 2026 Budget Review/Discussion.**

**Attachments:** LakeComm FY26 Budget(DRAFT.11.07.24) (pg. 19)

*Treasurer Brandy Schroff provided an overview of the Draft FY 2026 Budget. Treasurer Schroff explained that the budget was based on 30 agencies and the overall core budget is anticipated at being 1.9 million minus personnel. Lake County ETSB Executive Director Steve Winnecke and Treasurer Schroff explained the contracts, services, and technology included.*

*Treasurer Schroff provided information on the Personnel Budget.*

*Tom Lyons, Vernon Hills Finance Director, went over the budget allocation methods printout. Discussion ensued.*

*Chair Timony thanked the Finance Tiger Team who worked on the draft budget and mentioned a second version will come back to the Executive Committee in December and will be shared with members at the December Member Board for adoption in January 2025. Discussion ensued.*

*Attorney Joe Miller provided information regarding a fund policy. Discussion ensued.*

**8. Member Remarks**

*Chair Timony mentioned the Special Member Board meeting on November 20, 2024 to approve the Village of Kildeer as a LakeComm Member agency.*

**9. Adjournment**

**A motion was made by Member Jackson, seconded by Member Seeley, to adjourn the meeting. The motion carried unanimously by voice vote. Chair Timony adjourned the meeting at 3:05 p.m.**

**Next Regular Meeting: December 11, 2024 at 2:30 pm at the Central Permit Facility (2nd FL) 500 W. Winchester Road Libertyville, IL**



**Lake Consolidated Emergency Communications (LakeComm)**



**LakeComm Executive Committee  
Minutes - Final**

**Tuesday, December 3, 2024**

**1:00 PM**

**Special Meeting**

**LOCATION: Central Permit Facility (2<sup>nd</sup> FL)  
500 W. Winchester Road Libertyville, IL**

## 1. Call to Order

- Pledge of Allegiance

*Chair Timony called the meeting to order at 1:00 p.m. and led the Pledge of Allegiance.*

## 2. Roll Call of Members

*LakeComm Secretary Strong did a roll call of members.*

*Members present:*

*Chair: Kevin Timony – Village Manager, Village of Vernon Hills*

*Lake County: Patrice Sutton - Lake County Administrator*

*Municipal Manager: Greg Jackson - Chief of Sta<sup>2</sup>, City of North Chicago*

*Chiefs of Police Association: Jason Seeley - Chief of Police, Mundelein*

*Fire Chiefs Association: Ed Lescher - Fire Chief, Fox Lake Fire Protection District*

*Members absent:*

*Vice Chair: Bill McKinney – Mayor, City of Zion*

*Fire Protection District: Bill Hogan - President, Wauconda Fire Protection District*

*Others present:*

*Treasurer: Brandy Schroff - Village Administrator, Village of Round Lake*

*Secretary: Mike Strong - Village Administrator, Village of Lake Villa*

*Marc Hornstein – Senior Consultant, MGT*

## 3. Public Comment

*There were no comments from the public.*

## 4. Executive Session

- 4.1.** Executive (closed) session to discuss the appointment, employment of a specific employee pursuant to section 2(c)(1) of the Illinois Open Meetings Act.

**Chair Timony noted there will be no further business following executive session, he then asked for a motion to adjourn into Executive Session pursuant to 5 ILCS 120/2(c)(1) of the Illinois Open Meetings Act.**

**A motion was made by Member Jackson, seconded by Member Sutton, to adjourn into executive session pursuant to 5 ILCS 120/2(c)(1) to discuss the appointment, employment of a specific employee. The following voted “Aye”:** Chair Timony, Members Sutton, Jackson, Seeley and Lescher. **The following voted “Nay”:** none. **5-Ayes, 0-Nays, motion carried.**

**Adjournment into Executive Session at 1:01 p.m.**

**Reconvene into Regular Session at 4:32 p.m.**

**5. Adjournment**

**A motion was made by Member Jackson, seconded by Member Seeley, to adjourn the meeting. The motion carried unanimously by voice vote. Chair Timony adjourned the meeting at 4:33 p.m.**

**Next Regular Meeting: December 11, 2024 at 2:30 pm at the Central Permit Facility (2nd FL) 500 W. Winchester Road Libertyville, IL**

LakeComm Transitional Fund					
Financials through November 30, 2024					
LakeComm Transitional Fund - Monthly Financials Report					
	Budget	Encumbrance Amount	Actual Amount	% of Budget	Funds Available
<b>Revenues</b>					
Loan Revenue*	\$ 3,000,000	\$ -	\$ 1,000,000	33.3%	\$ 2,000,000
Transfer from Regional PSAP	\$ 50,000	\$ -	\$ 70,217	140.4%	\$ (20,217)
<b>Total</b>	<b>\$ 3,050,000</b>	<b>\$ -</b>	<b>\$ 1,070,217</b>	<b>35.1%</b>	<b>\$ 1,979,783</b>
<b>Expenses</b>					
Personnel	\$ 1,450,000	\$ -	\$ -	0.0%	\$ 1,450,000
Benefits	\$ 567,000	\$ -	\$ -	0.0%	\$ 567,000
Commodities	\$ 56,000	\$ -	\$ -	0.0%	\$ 56,000
Contractuals	\$ 597,000	\$ 5,806	\$ 14,713	2.5%	\$ 576,481
Capital	\$ 90,000	\$ -	\$ -	0.0%	\$ 90,000
<b>Total</b>	<b>\$ 2,760,000</b>	<b>\$ 5,806</b>	<b>\$ 14,713</b>	<b>0.5%</b>	<b>\$ 2,739,481</b>
<b>Fund Balance, Beginning</b>	---	---	\$ -	---	---
<b>Fund Balance, Ending (Unaudited)</b>	---	---	\$ 1,049,698	---	---
<i>*Village of Vernon Hills \$1.0M payment received 10/11/2024</i>					

**Detail Trial Balance**  
**24-Nov**

<b>Currency</b>	USD
<b>Amount Type</b>	Year-to-Date
<b>Range</b>	772 - 772

Ledger Lake County  
Fund 772 To account for the LakeComm transitional budget

Account	Description	Account	Beginning Balance	Activity	Ending Balance
11010	Cash - Treasurer - Old National Bank	772-0000000-11010-000-000-000-00000	0	1,065,398.26	1,065,398.26
21010	Accounts Payable	772-0000000-21010-000-000-000-00000	0	-9,893.80	-9,893.80
45400	Revenue From Other Government Bodies	772-1117011-45400-000-000-000-00000	0	-1,000,000.00	-1,000,000.00
49920	Transfers From Other Funds	772-1117011-49920-000-000-000-00000	0	-70,217.26	-70,217.26
71140	Legal Services	772-1117011-71140-000-000-000-00000	0	2,200.00	2,200.00
71150	Consultants	772-1117011-71150-000-000-000-00000	0	9,893.80	9,893.80
71230	Software & Online Services	772-1117011-71230-000-000-000-00000	0	265	265
72180	Insurance Claims	772-1117011-72180-000-000-000-00000	0	2,354.00	2,354.00
<b>Total</b>	<b>Fund 772</b>		<b>0</b>		<b>0</b>

End of Report

\*\*New fund created and the Fund Balance account shows in the next fiscal year not the current fiscal year on this Trial Balance.

BOSS Budget - Funds Available Summary  
 Period: Nov-24  
 Management Centers: 0000000 to zzzzzzz

Fund	Account Class		Account	Description	Modified Budget	Encumbrance Amount	Actual Amount	% of Budget	Funds Available
772			45400	Revenue From Other Government Bodies	-3,050,000.00	0.00	-1,000,000.00	32.8%	-2,050,000.00
	45X - Intergovernmental			<b>Total</b>	-3,050,000.00	0.00	-1,000,000.00	32.8%	-2,050,000.00
			49920	Transfers From Other Funds	0.00	0.00	-70,217.26		70,217.26
	49X - Transfers			<b>Total</b>	0.00	0.00	-70,217.26		70,217.26
	<b>All Management Centers Total</b>					-3,050,000.00	0.00	-1,070,217.26	35.1%
<b>Commitment</b>						0.00			
<b>Obligation</b>						0.00			
<b>Other</b>						0.00			

BOSS Budget - Funds Available Summary  
 Period: Nov-24  
 Management Centers: 0000000 to zzzzzzz

Fund	Account Class		Account	Description	Modified Budget	Encumbrance Amount	Actual Amount	% of Budget	Funds Available
772			51110	Regular Salaries And Wages	1,400,000.00	0.00	0.00	0.0%	1,400,000.00
	01 - Personal Services		51180	Special Pay	50,000.00	0.00	0.00	0.0%	50,000.00
				<b>Total</b>	1,450,000.00	0.00	0.00	0.0%	1,450,000.00
	02 - Commodities		61010	Office Supplies	10,000.00	0.00	0.00	0.0%	10,000.00
			61040	Operational Supplies	40,000.00	0.00	0.00	0.0%	40,000.00
			61060	Clothing And Uniforms	6,000.00	0.00	0.00	0.0%	6,000.00
				<b>Total</b>	56,000.00	0.00	0.00	0.0%	56,000.00
	03 - Contractuals		71140	Legal Services	25,000.00	0.00	2,200.00	8.8%	22,800.00
			71150	Consultants	95,000.00	5,806.20	9,893.80	10.4%	79,300.00
			71230	Software & Online Services	60,000.00	0.00	265.00	0.4%	59,735.00
			71410	Employment Fees	20,000.00	0.00	0.00	0.0%	20,000.00
			71477	Wellness Contractuals	2,750.00	0.00	0.00	0.0%	2,750.00
			71500	Trips And Training	10,000.00	0.00	0.00	0.0%	10,000.00
			71527	Certification/Accreditation Fees	51,000.00	0.00	0.00	0.0%	51,000.00
			71810	Dues And Subscriptions	8,000.00	0.00	0.00	0.0%	8,000.00
			71960	Data/Telecommunications	5,000.00	0.00	0.00	0.0%	5,000.00
			72130	Worker's Compensation Insurance	4,000.00	0.00	0.00	0.0%	4,000.00
			72180	Insurance Claims	65,000.00	0.00	2,354.00	3.6%	62,646.00
			72815	Bank Service Charges	5,000.00	0.00	0.00	0.0%	5,000.00
			72820	Postage	250.00	0.00	0.00	0.0%	250.00
			74020	Life Premium	3,000.00	0.00	0.00	0.0%	3,000.00
			79950	All Other Miscellaneous	250,000.00	0.00	0.00	0.0%	250,000.00
				<b>Total</b>	604,000.00	5,806.20	14,712.80	2.4%	583,481.00
	03X - Benefits		74080	H/L/D Employee Benefits	310,000.00	0.00	0.00	0.0%	310,000.00
			74100	Retirement Benefits/FICA	110,000.00	0.00	0.00	0.0%	110,000.00
			74110	Retirement Benefits/IMRF	140,000.00	0.00	0.00	0.0%	140,000.00
				<b>Total</b>	560,000.00	0.00	0.00	0.0%	560,000.00
	04 - Capital Outlay		84030	Computer Equipment	60,000.00	0.00	0.00	0.0%	60,000.00
		84060	Furniture And Office Equipment	5,000.00	0.00	0.00	0.0%	5,000.00	
		85070	All Other Capital Outlay	25,000.00	0.00	0.00	0.0%	25,000.00	
			<b>Total</b>	90,000.00	0.00	0.00	0.0%	90,000.00	

Fund	Account Class				Account Description	Modified Budget	Encumbrance Amount	Actual Amount	% of Budget	Funds Available

<b>All Management Centers Total</b>	2,760,000.00	5,806.20	14,712.80	0.5%	2,739,481.00
<b>Commitment</b>		0.00			
<b>Obligation</b>		5,806.20			
<b>Other</b>		0.00			



**BOSS Account Analysis Report**

Lake County

Date From **2024-11-01T00:00:00.000-05:00**

Date To **2024-11-30T00:00:00.000-06:00**

Ledger / Ledger Set **Lake County**  
 Period From **24-Nov**  
 Period To **24-Nov**  
 Accounting Flexfield From **772-0000000-50000-000-000-000-00000**  
 Accounting Flexfield To **772-zzzzzzz-89999-zzz-zzz-zzzz**  
 Balance Type **Actual**  
 Encumbrance Type / Budget Name  
 Include Zero Amount Lines **No**  
 Include User Transaction Identifiers **No**  
 Include Statistical Amount Lines **No**  
 Include Accounts With No Activity **No**

Ledger Name <b>Lake County</b>		Ledger Currency <b>USD</b>		Balance Type <b>Actual</b>			
Account <b>772-1117011-71140-000-000-000-00000</b>		Description <b>LakeComm Transitional Budget-Legal Services----</b>					
Budget Amount: 25,000.00		Funds Available: 22,800.00		Beginning Balance for Period 24-Nov 0 0			
Source	Category	GL Date	Trading Partner	Transaction Number	Line Description	Debit	Credit
Spreadsheet	Adjustment	15-Nov-24			Invoice 10423. JK-24-803 LAKECOMM	2,200.00	
Period Total						2,200.00	0
Account Total				Ending Balance for Period 24-Nov		<b>2,200.00</b>	<b>0</b>

**BOSS Account Analysis Report**

Lake County

Date From **2024-11-01T00:00:00.000-05:00**

Date To **2024-11-30T00:00:00.000-06:00**

Ledger / Ledger Set **Lake Countv**  
 Period From **24-Nov**  
 Period To **24-Nov**  
 Accounting Flexfield From **772-0000000-50000-000-000-0000000**  
 Accounting Flexfield To **772-zzzzzzz-89999-zzz-zzz-zzz-zzzzz**  
 Balance Type **Actual**  
 Encumbrance Type / Budget Name  
 Include Zero Amount Lines **No**  
 Include User Transaction Identifiers **No**  
 Include Statistical Amount Lines **No**  
 Include Accounts With No Activity **No**

Account **772-1117011-71150-000-000-0000000** Description **LakeComm Transitional Budget-Consultants----**

Budget Amount: 95,000.00 Funds Available: 79,300.00 Beginning Balance for Period 24-Nov 0 0

Source	Category	GL Date	Trading Partner	Transaction Number	Line Description	Debit	Credit
Payables	Purchase Invoices	1-Nov-24	CRUM-HALSTED AGENCY, INC	69871-10	2024-2025 Zurich Insurance - LakeComm Directors	2,354.00	
Payables	Purchase Invoices	15-Nov-24	OTTOSEN DINOLFO HASENBALG & CASTALDO, LTD	10423	JK-24-803 LAKECOMM CONSOLIDATED	2,200.00	
Spreadsheet	Adjustment	15-Nov-24			Invoice 69871-10, 2024-2025 Zurich Insurance -		2,354.00
Spreadsheet	Adjustment	15-Nov-24			Invoice 10423, JK-24-803 LAKECOMM		2,200.00
Payables	Purchase Invoices	25-Nov-24	MGT IMPACT SOLUTIONS LLC	GHR200623	LakeComm Executive Recruitment, this PO	9,893.80	
Period Total						14,447.80	4,554.00

Ending Balance for Period 24-Nov 9,893.80 0  
 Account Total 9,893.80 0

Account **772-1117011-71230-000-000-0000000** Description **LakeComm Transitional Budget-Software & Online Service---**

Budget Amount: 60,000.00 Funds Available: 59,735.00 Beginning Balance for Period 24-Nov 0 0

Source	Category	GL Date	Trading Partner	Transaction Number	Line Description	Debit	Credit
Payables	Purchase Invoices	15-Nov-24	IRONISTIC	243721	LAKECOMM 9-1-1 WEBSITE RETAINER	265	
Period Total						265	0

Ending Balance for Period 24-Nov 265 0  
 Account Total 265 0

Account **772-1117011-72180-000-000-0000000** Description **LakeComm Transitional Budget-Insurance Claims----**

Budget Amount: 65,000.00 Funds Available: 62,646.00 Beginning Balance for Period 24-Nov 0 0

Source	Category	GL Date	Trading Partner	Transaction Number	Line Description	Debit	Credit
Spreadsheet	Adjustment	15-Nov-24			Invoice 69871-10, 2024-2025 Zurich Insurance -	2,354.00	
Period Total						2,354.00	0

Ending Balance for Period 24-Nov 2,354.00 0  
 Account Total 2,354.00 0

Ledger Total 14,712.80 0



## MEMO

**To:** Kevin Timony, Chair, LakeComm  
LakeComm Executive Committee

**From:** Brandy Schroff, Treasurer, LakeComm

**Date:** December 6, 2024

**RE:** Update to the Draft FY26 Budget

At the November 13, 2024, Executive Committee meeting, the draft fiscal year 2026 (FY26) budget was presented. Following that meeting, the Finance Working Group convened to review and implement additional amendments to the draft budget. The following adjustments were made:

### Expenses:

- The ROC building lease was reduced from \$300,000 to \$0 in FY26.
- The \$12,000 GIS Network system expense, previously included in the LakeComm core budget, was removed as it is already covered in the JETSB budget.

### Revenue:

- The Lake County Membership Contribution was revised from \$1,000,000 to \$1,006,356 based on the calculation outlined in the bylaws.

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### Summary of Final Budget:

**Total Expenses:** \$15,166,270

- **Core Budget:** \$1,632,100
- **Personnel Budget:** \$13,534,170

**Total Revenue:** \$15,666,270

- **Member Contributions:** \$8,059,914
- **ETSB Surcharge:** \$6,600,000
- **Lake County Annual Share:** \$1,006,356

Given these changes, I am submitting the attached final FY26 annual budget to the Executive Committee for recommendation to the Member Board.

<b>LakeComm FY26 Operating Budget (May 1, 2025 through April 30, 2026)</b>		<b>Revenue</b>
<b>Revenue</b>		
Membership Contributions		8,059,914
Lake County Membership Contribution		1,006,356
ETSB Revenue from JETSB of Lake County		6,600,000
		<b>\$ 15,666,270</b>
<b>Total Revenue</b>		
	<b>Total Revenue</b>	<b>\$ 15,666,270</b>

Note: Transitional loan proceeds assumed to be 100% received prior to May 1, 2025.

LakeComm FY26 Operating Budget (May 1, 2025 through April 30, 2026)	Expense Class	Expense
<b>Personnel</b>		
Regular Salaries	Salaries	9,200,000
Overtime	Salaries	707,850
		<b>\$ 9,907,850</b>
<b>Benefits</b>		
Employee Benefits / Health	Benefits	2,043,600
FICA	Benefits	758,000
Retirement Benefits / IMRF	Benefits	694,000
Group Life Insurance	Benefits	21,000
Uniforms / Wellness	Benefits	41,920
Workers Comp./Unemployment	Benefits	67,800
		<b>\$ 3,626,320</b>
<b>Commodities</b>		
Office Supplies	Commodities	10,000
Operational Supplies	Commodities	10,000
		<b>\$ 20,000</b>
<b>Contractuals</b>		
Attorney (General and labor)	Professional Services	50,000
Financial and Payroll	Professional Services	100,000
Bank Fees	Professional Services	5,000
Annual Audit	Professional Services	20,000
Language Line - Translation Services	Professional Services	20,000
Contractual Fees to other 911 Centers	Professional Services	0
HR - Recruiting	Professional Services	50,000
Testing/On-Boarding - Employee Testing	Professional Services	15,000
Trips and Training - APCO/NENA	Training & Memberships	2,500
Trips and Training - NIPSTA (Supervisors)	Training & Memberships	12,000
Trips and Training - EMD Skill Lab	Training & Memberships	5,000
Conferences - IPSTA x 5	Training & Memberships	12,000
Conferences - MABAS	Training & Memberships	3,000
Conferences - Tyler	Training & Memberships	23,000
Conferences - Navigator	Training & Memberships	33,000
Conferences - APCO / NENA	Training & Memberships	30,000
Certifications - CTO	Training & Memberships	8,000
Certifications - CPR/AED	Training & Memberships	2,500
Certifications - Priority Dispatch EMD	Training & Memberships	12,000
Training Related Travel	Training & Memberships	27,000
Dues & Subscriptions - APCO/NENA	Training & Memberships	10,000
Dues & Subscriptions - Other	Training & Memberships	2,000
Computer Software	Software Subscriptions	125,000
Data/Telecommunications - Cellular Phones	Network	15,000
Data/Telecommunications	Network	10,000
Broadband Connection	Network	129,600
Annual Motorola Maintenance	Maintenance Agreements	255,000
Telecomm SIP Trunk (Circuit)	Maintenance Agreements	25,000
XYBIX Furniture	Maintenance Agreements	30,000
Starcomm Backup Console Maintenance	Maintenance Agreements	150,000
EMD Maintenance - Performance Review	Maintenance Agreements	30,000
EMD Maintenance - Annual License	Maintenance Agreements	100,000
Other Equipment Maintenance - Connect CTY	Maintenance Agreements	50,000
Property Insurance	Facility	75,000
Liability Insurance	Facility	50,000
Postage	Facility	500
ROC Lease (25 years)	Facility	0
Utilities	Facility	0
Emergency Backup (UPS/Generator) - Batteries	Facility	0
Emergency Backup (UPS/Generator) - Generator Maintenance	Facility	0
Misc Contractual Services	Facility	60,000
		<b>\$ 1,547,100</b>

Capital		
Furniture & Office Equipment - Dispatch Chairs	Capital	5,000
911 Call Equipment - Headsets/Batteries	Capital	10,000
Radio System Equipment - Radios/Transmitters	Capital	50,000
Radio System Equipment - Starcomm Radios	Capital	0
Wireless Radio Equipment - Capital	Capital	0
Voice/Data/Log Hardware	Capital	0
Emergency Back Up Center (UPS/Generator)	Capital	0
EMD Hardware/Software/Equipment - EMD/EFD	Capital	0
Reserve for Future Capital	Capital	0
		<b>\$ 65,000</b>

Debt Service		
Loans up to \$6.0M, 0%, 8 year payback, 1st payment defered	Debt	\$ -

Total Expenses		
<b>Total Expenses</b>		<b>\$ 15,166,270</b>

BUDGET AND ALLOCATION INPUTS	
Gross Budget - Core/Fixed	\$ 1,632,100
Gross Budget - Variable	\$ 13,534,170
Gross Budget (All Agencies)	\$ 15,166,270
Operating Reserve	\$ 500,000
Surcharge Revenue Offset (All)	\$ (6,600,000)
County Annual Share (All)	\$ (1,006,356)
Other Revenue (All)	\$ -
Net Budget (All Agencies)	\$ 8,059,914

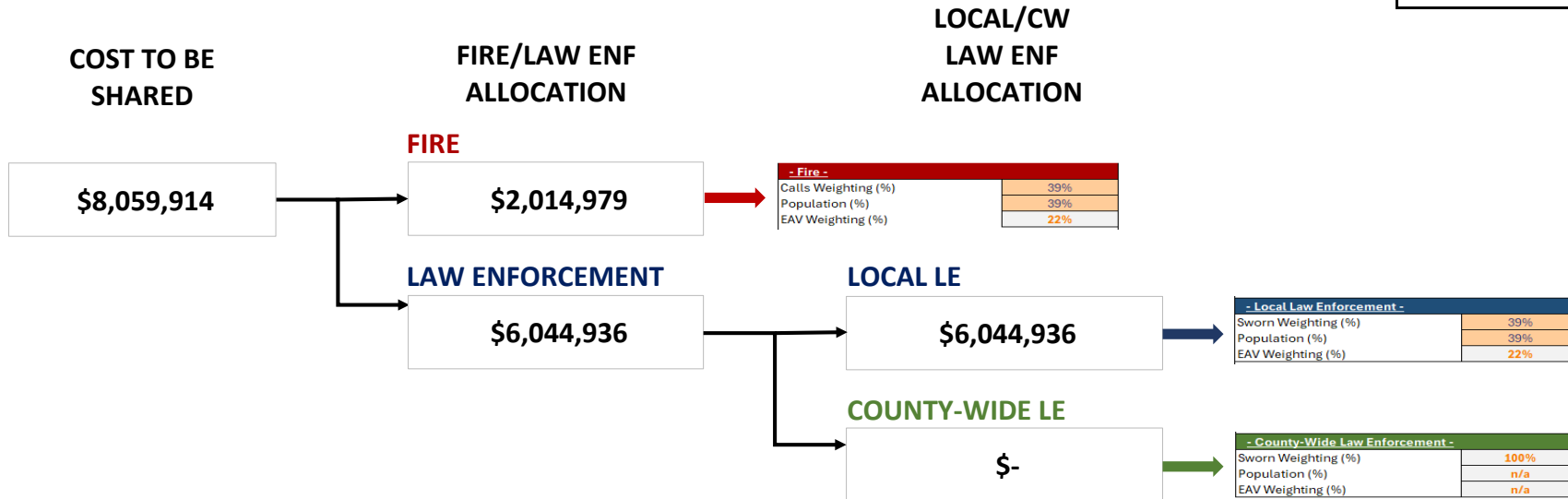
FIRE/LAW ENF ALLOCATION	
Dedicated Fire Dispatchers	25
Dedicated Police Dispatchers	75
% Fire Share	25%
% Law Enf Share	75%
\$ Fire Share	\$ 2,014,979
\$ Law Enf Share	\$ 6,044,936

LAW ENFORCEMENT ALLOCATION	
County-Wide LE Sworn	0
Local LE Sworn	534
% County-Wide Sworn	0%
% Local LE Sworn	100%
\$ County-Wide LE Share	\$ -
\$ Local LE Share	\$ 6,044,936

- Fire -	
Calls Weighting (%)	39%
Population (%)	39%
EAV Weighting (%)	22%
- Local Law Enforcement -	
Sworn Weighting (%)	39%
Population (%)	39%
EAV Weighting (%)	22%
- County-Wide Law Enforcement -	
Sworn Weighting (%)	100%
Population (%)	n/a
EAV Weighting (%)	n/a

Input   
 Calculation

ASSUMPTIONS	
Annual Member Contribution Increase	4.00%
Annual Core Budget Increase	4.00%
Annual Variable Budget Increase	4.00%
Annual ETSB Revenue Increase	0.00%
Annual Other Revenue Increase	1.00%
- Smoothing Assumptions -	
Increase Threshold to qualify for Smoothing	25%
Smoothing Term in Years	5
Coverage of Member's Increase - Year 1	75%
Coverage of Member's Increase - Year 2	60%
Coverage of Member's Increase - Year 3	45%
Coverage of Member's Increase - Year 4	30%
Coverage of Member's Increase - Year 5	15%
Coverage of Member's Increase - Year 6	0%





## LakeComm Executive Committee Meeting Schedule.

CPF = Central Permit Facility  
 PW = Public Works

Member Board	Executive Committee	Advisory Board - Fire	Advisory Board - Police	JETSB
2:30pm	2:30pm	1:00pm	2:30pm	1:00pm
1/15/2025* CPF	1/8/2025* CPF			1/8/2025 CPF
2/19/2025	2/12/2025 CPF	2/5/2025 PW	2/5/2025 PW	2/12/2025 CPF
3/19/2025	3/12/2025 PW	3/5/2025 PW	3/5/2025 PW	3/12/2025 PW
4/16/2025*	4/9/2025* CPF	4/2/2025 PW	4/2/2025 PW	4/9/2025 CPF
5/21/2025	5/14/2025 CPF	5/7/2025 PW	5/7/2025 PW	5/14/2025 CPF
6/18/2025	6/11/2025 CPF	6/4/2025 PW	6/4/2025 PW	6/11/2025 CPF
7/16/2025	7/9/2025*	7/2/2025	7/2/2025	7/9/2025
8/20/2025*	8/13/2025	8/6/2025	8/6/2025	8/13/2025
9/17/2025	9/10/2025	9/3/2025	9/3/2025	9/10/2025
10/15/2025*	10/8/2025*	10/1/2025	10/1/2025	10/8/2025
11/19/2025	11/12/2025	11/5/2025	11/5/2025	11/12/2025
12/17/2025	12/10/2025	12/3/2025	12/3/2025	12/10/2025

\*Required Meeting per By-laws; Board must meet quarterly January, April, August and October; Executive Committee must meet at least quarterly.