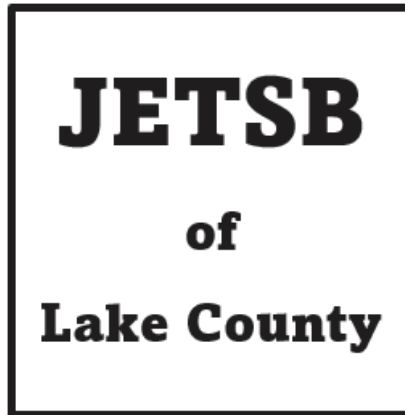


Joint Emergency Telephone System Board (JETSBS) of Lake County



**JETSBS of Lake County
Agenda Minutes - FINAL**

Wednesday, January 8, 2025

1:00 PM

**LOCATION: Central Permit Facility (2nd FL)
500 W. Winchester Road Libertyville, IL**

1. Call to Order

- Pledge of Allegiance

Chair Hunter called the meeting to order at 1:00 p.m. and led the Pledge of Allegiance.

2. Roll Call of Members

Secretary Meyers did a roll call of members.

Members Present:

*Lake County - Kevin Hunter, Lake County Board Member (JETSBS of LC Chair)
Lake County - Matt Meyers, Deputy County Administrator (JETSBS of LC Secretary)
LakeComm Administrator or Mayor - Mike Strong, Administrator, Lake Villa
LakeComm Administrator or Mayor - Scott Nickles, Mayor, Round Lake Beach
Chiefs of Police Association - Jason Seeley, Chief, Mundelein
Fire Chiefs Association - Chuck Smith, Chief Countryside Fire Protection District
(JETSBS of LC Vice Chair)
LakeComm Fire Protection District - William Hogan, Wauconda Fire Protection
District*

Members Not Present:

Citizen at Large - Kevin Woodside

Others Present:

*Don Hansen, Mundelein – Interim JETSBS of Lake County 9-1-1 System Manager
Ann Harper, Lake Zurich
Bernard Malkov, Lake County Sheriff's Office
Bill Lark, Mundelein Fire Dept., Chief
Brandy Schroff, Round Lake
Heather Cipolla, Lake Zurich
Janna Philipp, Lake County
Jason Kern, LakeComm inaugural Executive Director
John Kavanagh, Gurnee Fire, Chief
John Kelly, Ottosen, DiNolfo, Hasenbalg & Castaldo Ltd.
Kate Rinehard, LC ETSB
Kristy Eckles, Countryside
Michael Sheedy, Winthrop Harbor
Nichol Whitfield, CenCom*

Patrick Kries, Vernon Hills PD, Chief
Pat Muetz, Gurnee
Sarah Canada, Hawthorn Woods PD, Deputy Chief
Shannon Holubetz, Vernon Hills PD, Deputy Chief
Steve Husak, Lake Zurich PD, Chief
Steve Winnecke, LCETSB

3. Approval of Minutes

- 3.1.** Committee action approving the Joint ETSB of Lake County meeting minutes from December 11, 2024.

Attachments: JETSBS of LC 12.11.24 Final Minutes (page 3.)

A motion was made by Member Smith, seconded by Member Hogan that these minutes be approved. The motion carried by roll call vote.

4. Public Comment

Public comment was provided by the LakeComm Member Board of Directors Chair Kevin Timony, who introduced the LakeComm inaugural Executive Director, Jason Kern.

5. Unfinished Business

There was no unfinished business to discuss.

6. New Business

- 6.1.** Joint ETSB of Lake County State Application for a 9-1-1 Consolidation Plan Update and Draft Review.

Interim JETSBS of Lake County 9-1-1 System Manager Don Hansen provided members a draft copy of the State Application for a 9-1-1 Consolidation Plan and explained the work that still needs to be completed to meet the requirements and the additional documents that will be included. Discussion ensued.

Attorney John Kelly noted that the final version should be presented to the board for review and recommendation that it be sent to the State Administrator. Discussion ensued.

Attorney John Kelly explained that a special call meeting could be called if the application is complete before the next scheduled meeting. Consensus was to schedule a special call meeting on January 29, 2025 at 1:00 p.m., location to be determined.

6.2. Discussion on Transition from Existing JETSBSs or ETSBs.

Attorney John Kelly explained that we need to ensure that the existing JETSBSs or ETSBs are in the process of lining up their affairs, and he believes they all are.

Interim JETSBS of Lake County 9-1-1 System Manager Don Hansen explained the grace period of surcharge funds relative to the cutover date.

7. Member Remarks

Secretary Meyers noted that he will work to secure a location for the special call meeting on January 29, 2025.

Member Smith inquired about who will be accepting the surcharge funds. Interim JETSBS of Lake County 9-1-1 System Manager Don Hansen explained that the funds need to go to a government agency. Discussion ensued.

8. Adjournment

A motion was made by Member Smith, seconded by Member Strong, to adjourn the meeting. The motion carried unanimously by voice vote. Chair Hunter adjourned the meeting at 1:17 p.m.

Next Regular Meeting: February 12, 2025 at 1:00 pm at the Central Permit Facility (2nd FL) 500 W. Winchester Road Libertyville, IL