

**Lake Consolidated Emergency Communications (LakeComm)**



**LakeComm Member Board of Directors**  
**Minutes - FINAL**

**Wednesday, January 15, 2025**

**2:30 PM**

**LOCATION: Central Permit Facility (2<sup>nd</sup> FL)**  
**500 W. Winchester Road Libertyville, IL**

**1. Call to Order**

- Pledge of Allegiance

*Chair Timony called the meeting to order at 2:30 p.m. and led the Pledge of Allegiance.*

**2. Roll Call of Members**

*LakeComm Secretary Mike Strong did a roll call of members.*

*Members Present:*

*County of Lake – Matthew Meyers, Deputy County Administrator*

*Village of Antioch – Geoff Guttschow, Village Administrator/Chief of Police*

*Countryside Fire Protection District - Bruce Brown, Board President*

*Village of Fox Lake - Donny Schmit, Village President*

*Fox Lake Fire Protection District – Lynn Soderlund, Board President*

*Village of Gurnee - Patrick Muetz, Village Administrator*

*Greater Round Lake Fire Protection District - George Steinberg, Board President*

*Village of Island Lake – Jennifer Paulus, Chief of Police*

*Village of Kildeer – Michael Talbett, Chief Village Officer*

*Village of Lake Villa – Mike Strong, Village Administrator*

*Village of Lake Zurich – Steve Husak, Chief of Police*

*Village of Mundelein – Lynne Monroe, Assistant County Administrator*

*City of North Chicago – Lazaro Perez, Chief of Police*

*Village of Round Lake – Brandy Schroeder, Village Administrator - LakeComm Treasurer*

*Village of Round Lake Beach - Scott Hilts, Village Administrator*

*Village of Round Lake Park - Daniel Burch, Chief of Police*

*Village of Vernon Hills - Kevin Timony, Village Manager - LakeComm Chair*

*Village of Wauconda - Allison Matson, Village Administrator*

*Wauconda Fire Protection District - Bill Hogan, Board President*

*Members Absent:*

*First Fire Protection District of Antioch*

*Beach Park Fire Protection District*

*Village of Hawthorn Woods*

*Lake Villa Fire Protection District*

*Newport Township Fire Protection District*

*Village of Round Lake Heights*

*City of Zion*

*Others Present:*

*Brian Gosnell, Gurnee*

*Chas Buschick, Wauconda FPD, Deputy Chief*  
*Chuck Smith, Countryside FPD, Chief*  
*Dan Eder, Lake County EMA*  
*Don Hansen, Mundelein*  
*Janna Philipp, Lake County*  
*Jason Seeley, Mundelein Police, Chief*  
*Joe Miller, Ottosen, DiNolfo, Hasenbalg & Castaldo Ltd.*  
*John Malcom, Hawthorn Woods Police*  
*Lindsay Szafran, FoxComm*  
*Marissa Nowakowski, LCETSB*  
*Molly Jones, Gurnee*  
*Nichol Whitfield, CenCom*  
*Steven Winnecke, LCETSB*

### **3. Approval of Minutes**

**3.1.** Member Board action approving the minutes from the December 18, 2024 LakeComm Member Board of Directors meeting.

***Attachments:*** LakeComm Member Board 12.18.24 Final Minutes (pg. 3)

**A motion was made by Member Talbett, seconded by Member Perez, that these minutes be approved. The motion carried unanimously by voice vote.**

### **4. Public Comment**

*There were no comments from the public.*

### **5. Reports**

*Chair Timony provided a brief report on recent meetings that took place for the Joint Emergency Telephone System Board (JETSB) and Executive Committee of LakeComm. He reported that the JETSB recently reviewed a draft consolidation plan and will be holding a special meeting on Wednesday, January 29 to further review the draft plan. He stated that the Regional Operations and Communications Center (ROC) Lease between LakeComm and Lake County would be presented to the Executive Committee in February.*

*Chair Timony also reported that LakeComm's inaugural Executive Director, Jason Kern, will start with the agency on Monday, January 20.*

### **6. Unfinished Business**

*There was no unfinished business to discuss.*

## 7. New Business

### 7.1. Resolution Adopting the LakeComm Annual Budget for the Fiscal Year Commencing May 1, 2025 and Ending April 30, 2026.

**Attachments:** FY26 Budget Resolution 2025-001 (pg. 8)

*Treasurer Schroff reviewed the proposed FY26 budget, commencing May 1, 2025, and ending April 30, 2026. The budget follows a three-building block structure, including a core budget for technology and services and a personnel budget representing 90% of total expenses with 115 full-time positions. Treasurer Schroff noted that a staffing analysis may be beneficial to ensure personnel levels align with operational needs, as staffing costs are a significant portion of the budget. The budget assumes a \$0 net beginning balance and full-year operations with four equal payments from members.*

*Treasurer Schroff indicated that further discussions are needed regarding the timing and process of employee transfers to LakeComm. Any reserve balances transferred from JETSB to LakeComm will be subject to JETSB's approval.*

*Treasurer Schroff thanked the Finance Working Group for their hard work in preparing the budget and informed the Board that, once approved, the budget would be distributed to the member agencies.*

*Chair Timony thanked Treasurer Schroff and welcomed questions from the Member Board.*

*Member Meyers stated that it was his intention to abstain from voting on the budget due to ongoing ROC lease negotiations between LakeComm and Lake County.*

*Member Nickles asked about the employee count included in the final budget. Treasurer Schroff responded that no changes to employee count have been proposed, and that the Executive Director will reevaluate staffing numbers once they are on board.*

*Chair Timony asked the Committee if there were any other comments or questions relative to the budget, hearing none he asked for a motion to recommend approval of the budget Resolution.*

**A motion was made by Member Nickles, seconded by Member Soderlund, to recommend approval of Resolution 2025-001 Adopting the LakeComm Annual Budget for FY2026. The following voted "Aye": Members Guttschow, Brown, Schmit, Soderlund, Muetz, Steinberg, Paulus, Talbett, Strong, Husak, Monroe, Perez, Schroff, Nickles, Lucassen, Timony, Matson, and Hogan. The following voted "Nay": none. The following voted "Abstain": Member Meyers. 18-Ayes, 0-Nays, 1-Abstention. motion carried.**

**8. Member Remarks**

*Chair Timony thanked the Board of Directors for attending the various meetings that have been held over the past few months and stated that the frequency of the Board meetings will begin to taper down now that the Agency has begun to hire staff, and the Budget has been approved.*

**9. Adjournment**

**A motion was made by Member Talbett, seconded by Member Perez, to adjourn the meeting. The motion carried unanimously by voice vote. Chair Timony adjourned the meeting at 2:45 p.m.**

**Next Regular Meeting: February 19, 2025 at 2:30 pm at the Round Lake Beach Cultural & Civic Center 2007 Civic Center Way, Round Lake Beach, IL 60073**