

*Joint Emergency Telephone System Board (JETS B) of Lake County*



**JETS B of Lake County  
Agenda Report - FINAL**

**Wednesday, March 12, 2025**

**1:00 PM**

**LOCATION: Public Works Training Conference Room  
648 W. Winchester Road Libertyville, IL**

**1. Call to Order**

- Pledge of Allegiance

**2. Roll Call of Members**

**3. Approval of Minutes**

- 3.1.** Committee action approving the Joint ETSB of Lake County meeting minutes from January 29, 2025.

***Attachments:*** JETSB of LC 1.29.25 Final Minutes (page 3.)

**4. Public Comment**

**5. Unfinished Business**

**6. New Business**

- 6.1.** Joint ETSB of Lake County 9-1-1 System Manager / LakeComm Executive Director Report.

- 6.2.** Joint ETSB of Lake County State Application for a 9-1-1 Consolidation Plan Status Update.

**7. Member Remarks**

**8. Adjournment**

**Next Regular Meeting: April 9, 2025 at 1:00 pm at the Central Permit Facility  
(2nd FL) 500 W. Winchester Road Libertyville, IL**

*Joint Emergency Telephone System Board (JETS B) of Lake County*



**JETS B of Lake County  
Meeting Minutes - FINAL**

**Wednesday, January 29, 2025**

**1:00 PM**

**SPECIAL MEETING**

**LOCATION:**

**Division of Transportation, Conference Room A  
600 W. Winchester Road Libertyville, IL**

**1. Call to Order**

- Pledge of Allegiance

*Chair Hunter called the meeting to order at 1:01 p.m. and led the Pledge of Allegiance.*

**2. Roll Call of Members****Members Present:**

Lake County - Kevin Hunter, Lake County Board Member (JETSBS of LC Chair)  
Lake County - Matt Meyers, Deputy County Administrator (JETSBS of LC Secretary)  
LakeComm Administrator or Mayor - Scott Nickles, Mayor, Round Lake Beach  
LakeComm Administrator or Mayor - Mike Strong, Administrator, Lake Villa  
Chiefs of Police Association - Jason Seeley, Chief, Mundelein  
Fire Chiefs Association - Chuck Smith, Chief Countryside Fire Protection District  
(JETSBS of LC Vice Chair)

LakeComm Executive Director Jason Kern joined the member table after item 6.1 appointing him to the JETSBS of Lake County.

**Members Not Present:**

Citizen at Large - Kevin Woodside  
LakeComm Fire Protection District - William Hogan, Wauconda Fire Protection District

**Others Present:**

Don Hansen, Mundelein – Interim JETSBS of Lake County 9-1-1 System Manager  
Bernard Malkov, Lake County Sheriff's Office  
Chas Buschick, Wauconda FPD, Deputy Chief  
Janna Philipp, Lake County  
Jeff Giacinto, Wauconda FPD  
John Kelly, Ottosen, DiNolfo, Hasenbalg & Castaldo Ltd.  
Kevin Timony, LakeComm Chair  
Lindsay Szafran, FoxComm  
Michael Sheedy, Winthrop Harbor  
Nichol Whitfield, CenCom  
Patrice Sutton, Lake County Administrator  
Steven Winnecke, LCETSBS  
Taryn Sofie, CenCom

### 3. Approval of Minutes

- 3.1. Committee action approving the Joint ETSB of Lake County meeting minutes from January 8, 2025.

***Attachments:*** JETSBS of LC 1.8.2025 Final Minutes (page 3)

**A motion was made by Member Nickles, seconded by Member Seeley that these minutes be approved. The motion carried unanimously by voice vote.**

### 4. Public Comment

*There were no comments from the public.*

### 5. Unfinished Business

*There was no unfinished business to discuss.*

### 6. New Business

- 6.1. Resolution appointing Jason Kern as a member of the Joint Emergency Telephone System Board (JETSBS) of Lake County and the Joint Emergency Telephone System Board (JETSBS) of Lake County 9-1-1 System Manager.

***Attachments:*** JETSBS-R-2025-001 (page 7)

**A motion was made by Vice Chair Smith, seconded by Member Nickles that this resolution be approved. The motion carried unanimously by roll call vote.**

*Chair Hunter welcomed Member Kern to a seat at the member table.*

- 6.2. Resolution adopting the Joint Emergency Telephone System Board (JETSBS) of Lake County Annual Budget for the Fiscal Year Commencing May 1, 2025 and Ending April 30, 2026.

***Attachments:*** FYE26 JETSBS of Lake County draft budget 1-23-25 (page 10)

***Attachments:*** JETSBS-R-2025-002 (page 11)

**A motion was made by Secretary Meyers, seconded by Member Seeley that this resolution be approved. The motion carried unanimously by roll call vote.**

- 6.3. Resolution approving and authorizing the filing of a Plan of Consolidation for the Joint Emergency Telephone System Board (JETSBS) of Lake County, Illinois.

***Attachments:*** JETSBS-R-2025-003 (page 14)

*Interim JETSBS of Lake County 9-1-1 System Manager Don Hansen explained that the Plan draft that was emailed was missing some minor edits that were made to the narrative. He distributed the updated version to board members. He explained the*

*financials and the cost and expenditure estimates included in the draft plan. He noted that he was still waiting for a few call handling agreements and those could be submitted later once received.*

*Chair Hunter asked the audience if there was any public comment and there was none.*

**A motion was made by Member Seeley, seconded by Member Nickles that this resolution be approved. The motion carried unanimously by roll call vote.**

## **7. Member Remarks**

*Chair Hunter reported that there have been ongoing and encouraging meetings with the Lake County Sheriff's Office about future inclusion into LakeComm. He explained that in a few days the JETSB of Lake County will be submitting their application to the state in order to formalize the JETSB of Lake County.*

*Chair Hunter thanked Don Hansen for all of his work on the application and thanked those on the JETSB of Lake County and in the audience that spent a tremendous amount of time to get to this point.*

## **8. Adjournment**

**A motion was made by Member Strong, seconded by Member Seeley, to adjourn the meeting. The motion carried unanimously by voice vote. Chair Hunter adjourned the meeting at 1:09 p.m.**

**Next Regular Meeting: February 12, 2025 at 1:00 pm at the Central Permit Facility  
(2nd FL) 500 W. Winchester Road Libertyville, IL**