

Lake Consolidated Emergency Communications (LakeComm)



**LakeComm Member Board of Directors
Minutes - FINAL**

Wednesday, April 16, 2025

2:30 PM

**LOCATION: Central Permit Facility (2nd FL)
500 W. Winchester Road, Libertyville IL**

1. Call to Order

- Pledge of Allegiance

Chair Timony called the meeting to order at 2:31 p.m. and led the Pledge of Allegiance.

2. Roll Call of Members

LakeComm Secretary Mike Strong did a roll call of members.

Members Present:

County of Lake – Matthew Meyers, Deputy County Administrator

Village of Antioch – Geoff Guttschow, Village Administrator/Chief of Police

First Fire Protection District of Antioch – Jon Cokefair, Fire Chief

Countryside Fire Protection District - Bruce Brown, Board President

Village of Fox Lake - Donny Schmit, Village President

Fox Lake Fire Protection District – Lynn Soderlund, Board President

Village of Gurnee - Patrick Muetz, Village Administrator

Greater Round Lake Fire Protection District - George Steinberg, Board President

Village of Hawthorn Woods – John Malcolm, Director of Public Safety/Interim Police Chief

Village of Lake Villa – Mike Strong, Village Administrator

Village of Lake Zurich – Steve Husak, Chief of Police

Village of Mundelein – Lynne Monroe, Assistant Village Administrator

Newport Township Fire Protection District – Mark Kirschhoffer, Fire Chief

City of North Chicago – Lazaro Perez, Chief of Police

Village of Round Lake – Brandy Schroff, Village Administrator - LakeComm Treasurer

Village of Round Lake Beach – Scott Hilts, Village Administrator

Village of Round Lake Park – Daniel Burch, Chief of Police

Village of Vernon Hills – Kevin Timony, Village Manager

Wauconda Fire Protection District - Bill Hogan, Board President

Members Absent:

Beach Park Fire Protection District

Village of Island Lake

Village of Kildeer

Lake Villa Fire Protection District

Village of Round Lake Heights

Village of Wauconda

City of Zion

Others Present:

Alicia Conradi, Gurnee

Anne Harper, Lake Zurich

Aaron Rendon, IBEW Local 150
Chas Buschick, Wauconda Fire, Deputy Chief
Chuck Smith, Countryside FPD, Chief
Don Hansen, Mundelein
Heather Cipolla, Lake Zurich
Janna Philipp, Lake County
Jason Kern, LakeComm Executive Director
Jason Seeley, Mundelein Police, Chief
John Kelly, Ottosen, DiNolfo, Hasenbalg & Castaldo Ltd.
Kristy Eckles, Countryside
Lindsay Szafran, FoxComm
Marissa Nowakowski, LC ETSB
Michael Miller, MPD
Molly Jones, Gurnee
Patricia Koesling, Gurnee
Pat Kreis, Vernon Hills PD, Chief
Steve Husak, Lake Zurich PD, Chief
Steve Winnecke, LC ETSB
Taryn Sofie, CenCom
Thai Jamieson, Vernon Hills PD

3. Approval of Minutes

3.1. Member Board action approving the minutes from the March 19, 2025 LakeComm Member Board of Directors meeting.

Attachments: LakeComm Member Board 3.19.25 Final Minutes (pg. 3)

A motion was made by Member Schroff, seconded by Member Meyers, that these minutes be approved. The motion carried unanimously by voice vote.

4. Public Comment

There were no comments from the public.

5. Reports

5.1. Executive Director Report

Executive Director Jason Kern provided a report to the Board on various updates relative to LakeComm's financials, the ROC building progress, 9-1-1 Consolidation Plan, and transition plan for the Agency. He reported that a lease was being finalized with Lake Zurich for the backup facility, and that he recently hired two Deputy Directors to serve the Agency. Mr. Kern provided an overview of the transition plan, and stated that a mid-

July turnover was anticipated, but no decision on the timing of when each PSAP will move has been made. He stated that conversations are taking place and contingencies are being planned based on potential delays for the building's equipment, furniture and furnishings. He stated that various dispatch center staff from around the State of Illinois will be participating in a lobby day in Springfield to educate legislators on the 9-1-1 surcharge.

6. Unfinished Business

There was no unfinished business to discuss.

7. New Business

7.1. Resolution authorizing the appointment of Jason Kern, LakeComm Executive Director, as LakeComm's Illinois Municipal Retirement Fund (IMRF) Authorized Agent.

Attachments: R-2025-006 (pg. 8)

Chair Timony introduced the item and stated that with the hiring of the Executive Director, action is necessary to update LakeComm's authorized agents for IMRF.

Chair Timony asked the Committee if there were any other comments or questions on the item, hearing none he asked for a motion to recommend approval of the Resolution.

A motion was made by Member Burch, seconded by Member Perez, to recommend approval of Resolution 2025-006 Adopting the LakeComm Investment Policy. The following voted "Aye": Members Meyers, Guttschow, Cokefair, Brown, Schmit, Soderlund, Muetz, Steinberg, Malcolm, Strong, Husak, Monroe, Kirschhoffer, Perez, Schroff, Hilts, Burch, Timony and Hogan. The following voted "Nay": none. The following voted "Abstain": none. 19-Ayes, 0-Nays, 0-Abstention. motion carried.

7.2. Resolution authorizing a loan from the Village of Gurnee in accordance with the Intergovernmental Agreement Regarding Loans for LakeComm Transition and Startup Expenses.

Attachments: R-2025-007 (pg. 10)

Chair Timony introduced the item and provided background on the loan commitments that had been made from member agencies to assist with the transition and implementation of the LakeComm agency.

Executive Director Kern provided further background and stated that while the current LakeComm budget is in good position, with the Agency's investment in staff and resources, he wants to ensure funds are available to make payments. He added that the Village Board in Gurnee has authorized the loan, and that action on this Resolution does not obligate the Agency to accept the loan right away, but would authorize access to funds if needed.

Chair Timony asked the Committee if there were any other comments or questions on the item, hearing none he asked for a motion to recommend approval of the Resolution.

A motion was made by Member Steinberg, seconded by Member Schmit, to recommend approval of Resolution 2025-007 Adopting the LakeComm Investment Policy. The following voted "Aye": Members Meyers, Guttschow, Cokefair, Brown, Schmit, Soderlund, Muetz, Steinberg, Malcolm, Strong, Husak, Monroe, Kirschhoffer, Perez, Schroff, Hilts, Burch, Timony and Hogan. The following voted "Nay": none. The following voted "Abstain": none. 19-Ayes, 0-Nays, 0-Abstention. motion carried.

8. Member Remarks

Treasurer Schroff reminded the Board that it was National Telecommunicators Week and expressed her appreciation and support for them on behalf of the Board.

9. Adjournment

A motion was made by Member Perez, seconded by Member Monroe, to adjourn the meeting. The motion carried unanimously by voice vote. Chair Timony adjourned the meeting at 2:52 p.m.

Next Regular Meeting: May 21, 2025 at 2:30 pm at the Round Lake Beach Cultural & Civic Center 2007 Civic Center Way, Round Lake Beach, IL 60073