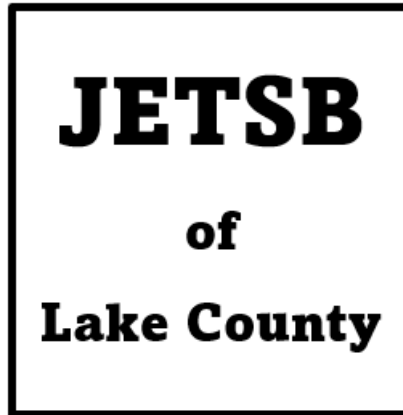


Joint Emergency Telephone System Board (JETSBS) of Lake County



**JETSBS of Lake County
Meeting Minutes - Approved**

Wednesday, April 8, 2026

2:00 PM

LOCATION:

**Regional Operations and Communications Facility (ROC)
656 W. Winchester Road
Libertyville, IL
Central Training Room**

1. Call to Order

Chair Hunter called the meeting to order at 2:01 PM

2. Roll Call of Members

Chair Hunter did a roll call of members.

Members present:

Lake County: Kevin Hunter (Chair) – Board Member, Lake County

LakeComm Administrator or Mayor: Scott Nickles, Round Lake Beach

LakeComm Administrator or Mayor: Mike Strong – Village Administrator, Lake Villa-

Arrived at 2:09

Chiefs of Police Association: Jason Seeley – Chief of Police, Mundelein PD

Fire Chiefs Association: Chuck Smith, Countryside FPD

*LakeComm Fire Protection District Trustee: George Steinberg – Board President,
Greater Round Lake FPD*

Members absent:

Lake County: Matt Meyers (Secretary) – Deputy County Administrator, Lake County

Citizen at Large: Kevin Woodside

LakeComm Executive Director or Staff: Jason Kern – Executive Director, LakeComm

3. Approval of Minutes

3.1. Board action approving the Joint ETSB of Lake County meeting minutes from January 14, 2026

A motion was made to approve the meeting minutes from January 14, 2026, by Member Smith, seconded by Member Nickles. The motion passed with 5 ayes, 0 nays.

4. Public Comment

There was no public comment.

5. Reports

5.1. Financial Report

No Discussion.

A motion was made to approve the financial report as presented by Member Seeley, seconded by Member Steinberg. The motion passed with 5 ayes, 0 nays

5.2. 9-1-1 Manager's Report

A few updates were sent to Chair Hunter from Director Kern. The CY2025 State of Illinois Financial Report (AFR) was received by the state ahead of the deadline. Excess funds should be transferred from the Lake Co. ETSB, CenCom JETSB, and Mundelein JETSB. Mundelein previously approved an expenditure for North Chicago for portable radios. The invoice has not been received due to the wait for grant funds to make the purchase. John Kelly will write up an MOU to hold that money for North Chicago until the purchase is complete, this will require a budget amendment in the future. The December 2025 surcharge check was sent to Lake Co. ETSB in error and is being reissued to the JETSB of Lake County. Hold harmless checks for CenCom JETSB, Fox Lake JETSB, Joint Central Lake County JETSB, Northeast Lake County JETSB, and Vernon hills JETSB were sent to those entities in error by the State. They are in the process of fixing that issue. Lauterbach & Amen engagement letter was signed to handle basic financial needs of JETSB beginning May 1. LakeComm is researching firms to audit LakeComm finances for FY2026 which will also include JETSB as required by state law.

6. Unfinished Business

Chair Hunter shared they are still working on the inventory and there should be an update next meeting

7. New Business**7.1. Expenditure Approval- CAD-to-CAD Maintenance**

No discussion

A motion was made to approve the expenditure of CAD-to-CAD Maintenance as presented by Chair Hunter, seconded by Member Nickles. The motion passed by roll call vote. 5 ayes, 0 nays, 0 abstentions.

8. Member Remarks

Member Seeley shared he will be retiring July 10th and will no longer be on the board. He is working with the Law Enforcement Advisory board to appoint his replacement

9. Adjournment

A motion was made to adjourn the meeting by Member Strong, seconded by Member Nickels. The motion passed with 5 ayes, and 0 nays.

The meeting was adjourned at 2:10 PM