Joint Emergency Telephone System Board

of Lake County

JETSB of Lake County

Meeting Minutes - Approved

Wednesday, August 12, 2026

2:00 PM

LOCATION:
Regional Operations and Communications Facility (ROC)
656 W. Winchester Road
Libertyville, IL
Central Training Room

1. **Call to Order**

   Vice Chair Smith called the meeting to order at 2:00 PM and led the Pledge of Allegiance.

2. **Roll Call of Members**

   Administrative Assistant Kueber did a roll call of members.

   Members present:
   Fire Chiefs Association: Chuck Smith, Countryside FPD
   Lake County: Matt Meyers (Secretary) – Deputy County Administrator, Lake County
   LakeComm Executive Director or Staff: Jason Kern – Executive Director, LakeComm
   Citizen at Large: Kevin Woodside
   LakeComm Fire Protection District Trustee: George Steinberg – Board President, Greater Round Lake FPD
   LakeComm Administrator or Mayor: Mike Strong – Village Administrator, Lake Villa

   Members absent:
   Lake County: Kevin Hunter (Chair) – Board Member, Lake County
   LakeComm Administrator or Mayor: Scott Nickles, Round Lake Beach

3. **Approval of Minutes**

   3.1. **Board action approving the Joint ETSB of Lake County meeting minutes from May 13, 2026.**

   A motion was made to approve the minutes as presented by Member Meyers, seconded by Member Strong. The motion carried unanimously.

4. **Public Comment**

   There was no public comment.

5. **Reports**

   5.1. **Financial Report**

   There were no questions or comments about the financial report.

   A motion was made to approve the financial report as presented by Member Steinberg, seconded by Member Woodside. The motion carried unanimously.

5.2. 9-1-1 Manager's Report

Director Kern stated that the Mid-Year Report was sent out on July 29. The report included staffing updates such as six conditional offers of employment to fill entry-level telecommunications positions. Director Kern stated that a four-week training academy concept has been proposed for new telecommunicators, with full training being complete in 12-18 weeks. Director Kern reported that LakeComm went live with CESSA on July 13, 2026, and provided an overview of the role of dispatch in the transfer of calls to 988, the Suicide and Crisis Lifeline. The telecommunicators have completed the associated training and LakeComm is sending weekly reports to the state. Director Kern reported that Lake Zurich is still slated to be the dark back-up ECC, and requests for bids and information from architects and engineering firms will be issued soon. Director Kern stated that, in the wake of their recent buyout, evaluation of vendors is being conducted to potentially replace Solacom as a provider of equipment and servers.

6. Unfinished Business

6.1. Tyler Cloud Migration

Director Kern reported that the Lake County Sheriff's Department and LakeComm will be transitioning to the cloud with Tyler Enterprise CAD over the course of 12 to 18 months, resulting in considerably shorter outages during updates as well as more stringent cyber security.

6.2. Inventory of Assets

Director Kern reported that most assets from the previous data centers were older and already declared for destruction. The vehicle from ETSB will be serviced and auctioned if the board approves, and there are five portables that LakeComm is currently using.

7. New Business

7.1. Expenditure Approval - VMware

There were no questions or comments.

A motion was made to approve the expenditure of VMware as presented by Member Steinberg ,seconded by Member Woodside. The motion carried unanimously by roll call vote.

7.2. Joint Central Lake County ETSB Encumbered Funds

Member Meyers asked if there are any other similar invoices, which Director Kern confirmed there are not. Member Strong questioned if this would require any amendments to the budget, to which Director Kern stated it would not.

A motion was made to encumber funds for purchase of radios as presented by Member Meyers, seconded by Member Steinberg. The motion carried unanimously by roll call vote.

7.3. Resolution to Authorize the Transfer of Surcharge Funds to LakeComm

There were no questions or comments.

A motion was made to authorize the transfer of surcharge funds to LakeComm as presented by Member Woodside, seconded by Member Strong. The motion carried unanimously by roll call vote.

8. Member Remarks

There were no member remarks.

9. Adjournment

A motion was made at 2:22 PM to adjourn the meeting by Member Woodside, seconded by Member Meyers. The motion carried unanimously.